



NSW Apprenticeship/Traineeship – Training Plan Proposal

1.1 Apprentice/Trainee Personal Details					
Training Plan	<input type="checkbox"/> New	<input type="checkbox"/> Amended	Date:		
TCID					
Given Name			Surname		
Date of Birth			Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Street Address					
Suburb			State		
Postcode		Telephone		Mobile	
Email					
Aboriginal or Torres Strait Islander origin?			Yes	No	
1.2 Training Details					
Contract Type	<input type="checkbox"/> Apprentice	<input type="checkbox"/> New Entrant Trainee	<input type="checkbox"/> Existing Worker Trainee		
Employment Type	<input type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	Hours per week		
TC Start Date		TC End Date			
Vocation Title	VTO ID				
Qualification Title					
Qualification Level		National Code			
Mode of Delivery	<input type="checkbox"/> Classroom based	<input type="checkbox"/> Electronic	<input type="checkbox"/> Employment based		
	<input type="checkbox"/> Other e.g. correspondence				
RTO Classroom Training Address (if applicable)			State		Postcode
Funding Source	<input type="checkbox"/> Fee for Service		<input type="checkbox"/> Government subsidised		
Disability	<input type="checkbox"/> Yes <input type="checkbox"/> No		DAAWS	<input type="checkbox"/> Yes <input type="checkbox"/> No	
1.3 Apprenticeship Network Provider (ANP)					
ANP					
Contact Name			Email:		
Contact Nos.	Tel:		Mob:		Date:

1.4 Registered Training Organisation					
RTO Start Date		Estimated RTO End Date			
RTO Legal Name					
Trading Name				ABN	
Contact Name				Fax	
Telephone			Mobile		
RTO National Code		Email			
1.5 Employer Details					
Legal Name					
Trading Name				ABN	
Street Address					
Suburb		State		Postcode	
Contact Name			Email		
Telephone			Mobile		
Workplace Training Address				State	Postcode
Host Employer	<input type="checkbox"/> Yes <input type="checkbox"/> No		Trading Name		
Regulated Trades – Direct Supervisor Name:				Lic No.	
1.6 Acceptance of Agreement					
I, the undersigned, agree that:					
<ul style="list-style-type: none"> the nominated RTO will deliver formal training for this apprentice/trainee in the identified apprenticeship/traineeship vocation; and a full Training Plan will be developed by the RTO, in consultation with the employer and apprentice/trainee, within 12 weeks of approval of the Training Contract; and formal training and assessment will be undertaken in accordance with the obligations and responsibilities as detailed in the Apprenticeship and Traineeship Act 2001, Vocational Training Guideline – <i>Training Plan</i>, and relevant Vocational Training Order and Training Package. 					
RTO Signature:		Print Name:			
Position		Date:			
Employer Signature:		Print Name:			
Position:		Date:			
Apprentice/Trainee Signature:		Date:			