



CHILD CARE RECEIPT FROM 16TH OF _____ to 15TH _____, 20__

Case
Worker # _____
Case ID _____

FULL NAME OF PARENT/GUARDIAN		TELEPHONE NUMBER	
FULL NAME OF CHILD CARE PROVIDER		TELEPHONE NUMBER	
ADDRESS OF CHILD CARE PROVIDER			
FULL NAMES OF CHILDREN		AGES	
Total payments for child care in the month of _____ Total hours of care _____ Total payment received _____			
I declare the information given here to be accurate and complete			
Signature of Parent/Guardian	Date	Signature of Child Care Provider	Date

Notice with Respect to the Collection of Personal Information

(Freedom of information and Protection of Privacy Act)
(Municipal Freedom of Information and Protection of Privacy Act)

This information is collected under the legal authority of the Family Benefits Act, R.S.O. 1990, the Ontario Works Act, 1997 or the Ontario Disabilities Support Program Act, 1997 for the purpose of administering the Ontario Government social assistance programs. For more information contact your nearest municipal or Ministry of Community and Social Services Office.

FORMAL/INFORMAL CHILD CARE RECEIPT

Formal Child Care

Nov 7 2007

A new income test, which distributes child care fee subsidies based on income instead of a complex formula based on needs, has come into effect on January 1st, 2007. The calculation is based on *line 236* on the current notice of assessment from Revenue Canada.

Families with a Net income up to \$20,000 will be eligible for a full subsidy for licensed child care. Annual adjusted income above \$20,000 will be eligible for a partial subsidy.

To qualify:

- ✓ You must live in the City of Greater Sudbury.
- ✓ Both parents (or the lone parent) must be working or going to school during the hours when your child would be in child care

For more info:

On line - go to http://www.greatersudbury.ca/cms/index.cfm?app=div_childreasureservices

Phone 311 ask for Children's Services

Ask your Case Worker or Employment Counselor

INFORMAL Child Care

Informal child care may be provided by a variety of caregivers such as a relative, friend, neighbor or other person providing child care services. Informal child care costs **will not be reimbursed** if the caregiver is a person with legal responsibility to support the child, a person in your household for whom you are receiving financial assistance for nor someone under the age of 18. Informal child care does not require a license under the *Day Nurseries Act* as long as care is provided to no more than five children under 10 years of age who are not of common parentage.

Informal child care may also include alternative care arrangements, such as after-school programs, parks and recreation programs, or camps.

Quick Facts

Informal Child Care is issued after the fact and is paid from the **16th of one month to the 15th of the other.**

The cheque is made payable to you the Parent/Guardian and not the Child Care Provider
If you are receiving the Ontario Child Care Supplement for working families this will be deducted from the total owing

All documentation is required for processing

All cheques are mailed and not available for pick up.

Receipts for income tax are not issued by this office. Informal Child Care is an arrangement between you and your Child Care Provider.

DOCUMENTATION REQUIRED

Submit Documentation with your Income Statement

Child Care is reimbursed when you have submitted the following completed documentation

- 1. The Child Care Receipt** - verification that the previous months costs have been paid (Signed by child care provider and you)
- 2. The Child Care Invoice** - showing the amount of child care owed. (Signed by Child Care provider and you)
- 3. Verification of attendance in Program or Pay stubs** identifying time frame worked (documentation may vary based on program and pay stub - speak with Caseworker for clarification)