

St Michael's Church Hall Cleaning Schedule

Cleaning by Hirer

- Toilets – please clean toilets, flush handle, door handle and lock, taps, sink and soap dispenser
- Hall – please wipe any surfaces touched, including light switches, window and door handles
- Entrance – please wipe sanitiser dispenser, light switches, door handles (inside and out), pen
- Removal of rubbish – using disposable gloves, please empty all bins, replace bin liners and place rubbish bags in black waste bin outside.

This hall was last cleaned

at _____ am/pm

Date: _____

Signed: _____

Role: _____

Organisation: _____