



Donation Request or Sponsorship Form

Entire Form must be completed. All back-up documentation must be attached to your request.

****Please allow 14-21 days to receive a response from us****

1	Name of person requesting donation/sponsorship	Your Name:	School/Organization:
2	Address, City, State, Zip		
3	Contact Numbers-Cell, Home, Work	Cell:	Home: Work:
4	Email address where we may reach you	Email Address:	
5	Are you a former patient or wellness member?	Yes or No Other relationship:	
6	Are you a friend or family member of a Cantrell Employee?	Yes: List name _____ No: _____	
7	Is this a High School Sign RENEWAL?	Yes or No	

- 1. Amount Requested: \$ _____ Date/Donation Due: _____**
- 2. If we are unable to donate a check, would you accept a Door Prize or Silent Auction Basket?: YES OR NO**
- 3. If we disapprove, we will mail or email a declination letter to you within 21 days.**
- 4. If approved, where do you want check MAILED: _____
If PICKING UP your check, list contact person: _____**
- SPECIAL INSTRUCTIONS: _____**

RENEWALS - If you are a High School Team/Sports Club and want us to RENEW sponsorship, you may stop here.

PLEASE CONTINUE AND COMPLETE EITHER SECTION BELOW:

DONATION REQUEST – Please complete this box if you are requesting a check or basket donation. Please attach forms/back-up.

Name of Organization/Charity Needing the Donation:	
Cause or Purpose of Donation Request—How will funds be used?:	
Percent of Proceeds that go to the Charity?	
Non-Profit 501c3 number, if available	

SPONSORSHIP OF OR PARTICIPATION IN AN "EVENT" OR "FUNCTION"

Please complete this box if you want us to sponsor a charity event. Please attach appropriate forms for us to complete.

Name of Event or Function:	
DATE AND TIME of Event or Function:	Date: Time:
Location of Event or Function:	
Organization Event Will Benefit:	
Non-Profit 501c3 number:	
% of proceeds that go to Charity?	
How many participants are expected to attend?	
How many spectators are expected to attend?	
How will this event be promoted / advertised?	
Does The Cantrell Center Staff need to be present at this event?	
Does The Cantrell Center need to provide Promotional Items? If so, how many?	Yes _____ How many _____ NO _____