## **Project Proposal Contract**

#### **This Agreement**

This Project Proposal Contract ("Agreement") is entered into on [Date] between:

**Proposal Creator/Service Provider Name:** [Name/Organization]  
**Address:** [Provider Address]  
**Contact Information:** [Phone/Email]

AND

**Client Name:** [Name/Organization]  
**Address:** [Client Address]  
**Contact Information:** [Phone/Email]

### **1. PURPOSE OF AGREEMENT**

* To outline the terms and conditions for creating and presenting a project proposal.
* **Project Title:** [Proposal/project name]

### **2. SCOPE OF WORK**

* Development of a detailed proposal including:
  + Project objectives and scope.
  + Estimated timelines and milestones.
  + Budget estimations and resource allocation.

### **3. TIMELINE**

* **Proposal Delivery Date:** [Expected date of proposal submission]
* **Presentation Date:** [If applicable]

### **4. FEES AND PAYMENT**

* **Proposal Fee:** [Cost of creating the proposal]
* **Payment Schedule:** [E.g., 50% upfront and 50% upon delivery]

### **5. INTELLECTUAL PROPERTY RIGHTS**

* Define ownership of the proposal content after submission.
* Specify whether the client has the right to use it without executing the project with the creator.

### **6. CONFIDENTIALITY**

As per the standard clauses mentioned earlier.

### **7. TERMINATION**

Include terms for termination of the contract before the proposal is delivered.

### **8. SIGNATURES**

#### **Client Signature:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### **Proposal Creator Signature:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_