

Remittance form

Documentary Collection



Please send the fully completed and signed form to:
ING Documentary Trade Department, P.O. Box 1441, 1000 BK Amsterdam, the Netherlands

1. Principal

Our reference _____

Company name _____

Contact _____

Address _____

Postal code / city _____

Email _____

Telephone number _____

2. Drawee

Company name _____

Address _____

Postal code / city _____

Country _____

3. Drawee's bank

Name _____

Address _____

Postal code / city _____

Country _____

BIC code (if available) _____

4. Documentary Collection Amount

Currency Amount

5. Documents attached

<input type="checkbox"/> Bill of exchange/draft	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> Invoice	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> Transport document	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> Insurance certificate	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> Certificate of origin	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> Packing list	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> _____	_____	<input type="checkbox"/>	_____	_____
<input type="checkbox"/> _____	_____	<input type="checkbox"/>	_____	_____

6. Instructions

Deliver document(s)

☐ Against payment

☐ Against acceptance of the bill of
exchange at days
after or
at - -

After acceptance

☐ Keep bill of exchange in
portfolio of drawee's bank for
collection on the expiry date

☐ Avalise bill of exchange

☐

In the event of non-acceptance
/non-payment

☐ Protest the bill of exchange

Drawee's bank costs payable
by drawee

☐ In the event of refusal charge
to us

☐ May not be refused

Means of dispatching
documents

☐ By courier service in one lot

Further instructions

☐

7. Settlement instructions

Principal amount
credit account number

Currency

Account number

Commission and charges
debit account number

Currency

Account number

8. Signature

We hereby send you the aforementioned documents with the request for acceptance and/or payment in accordance with the instructions stated above and with due regard for the General Conditions stated

Place

Date

- -

Name

Signature of principal

9. General conditions

We request you to process this Documentary Collection in accordance with the instructions given in this Remittance Form and subject to the General Conditions of your institution, as filed by the Netherlands Bankers' Association at the Registrar's office of the District Court of Amsterdam on 27 July 2009 and to the ICC Uniform Rules for Collections, latest version, as adopted and published by the International Chamber of Commerce in Paris. A copy of these General Conditions and ICC Uniform Rules will always be available at the counters of all branches of the bank and will be sent upon request.