### **Laboratory Safety Observation Report**

#### **Report Information**

* **Report Number**:
* **Date**:
* **Observer Name**:
* **Lab Name/Location**:

#### **Observation Details**

* **Type of Observation**:
  + Safe Practice (e.g., labeled chemicals, proper PPE use)
  + Unsafe Practice (e.g., unlabeled samples, unsealed hazardous materials)
  + Hazard Condition (e.g., leaking gas, blocked exits)

#### **Detailed Description**

* (Provide full details of the observed issue.)

#### **Immediate Actions Taken**

* **Actions**: (e.g., evacuated area, reported gas leak.)

#### **Root Cause**

* Improper Handling of Equipment
* Negligence
* Equipment Malfunction

#### **Recommendations**

* (e.g., retrain staff, enforce chemical storage policies.)

#### **Follow-Up Plan**

* **Assigned To**:
* **Deadline**: