

Outward Remittance Form

Remitter Details

Name ☐ Mr. ☐ Ms. ☐ Dr. ☐ Others, please specify _____

(First name)

(Middle Name)

(Last Name)

CRN #

Account Number

Residential status of Remitter

- ☐ Resident in India
☐ Person of Indian Origin
☐ Foreign national not resident in India
☐ Resident in Bhutan

☐ Non-Resident Indian
☐ Foreign national resident in India
☐ Resident in Nepal
☐ Citizen of Pakistan/Bangladesh/Srilanka/Afghanistan/China/Iran/Nepal/ Bhutan

Bearer of charges*

- ☐
- Remitter
- ☐
- Beneficiary

*If bearer of charges is selected as Remitter- the complete remittance amount will be credited to beneficiary. If bearer of charges is selected as Beneficiary- the net amount of remittance (after deducting remittance charges) will be credited to beneficiary. Default charges will be considered as 'Borne by Beneficiary' in case information is not provided.

SECTION A

Purpose of remittance: _____

FCY Currency :

Purpose Code: _____

Amount _____

Passport details (if applicable):

Mode of remittance (Please provide exact split)

Passport Number _____

- ☐ TT Amt: _____

☐ Draft Amt: _____

☐ TC Amt: _____

☐ Cash Amt: _____

Date and place of issue _____

Validity of the passport _____

Beneficiary Details

Name _____
Beneficiary Account No. _____
Address _____
Nationality _____ Relationship of the Applicant with the Beneficiary _____ (if purpose is maintenance of close relatives abroad)

Receiving Bank

Name _____ Branch _____
Bank Address _____
SWIFT ID of Bank CHIPS UID/FEDWIRE ROUTING NO. of Bank (for US Banks only)

Intermediary Bank

Name _____ Branch _____
Bank Address _____
SWIFT ID of Bank CHIPS UID/FEDWIRE ROUTING NO. of Bank (for US Banks only)

SECTION B

Cash amount Rs. (Less than Rs. 50,000 inclusive of charges)

Crossed cheque/ Bankers cheque/ DD / PO No Drawee Bank _____

Amount

Remitters phone No e-mail ID

Remitters Address _____

- ☐
- Please hold I will collect
- ☐
- Please handover to the bearer whose signature is attested herewith

Beares Signature _____ Attested by me/us _____ Additional Signature Account holder _____

Declaration

I hereby declare that the above particulars are true and correct and the total remittance for _____ purpose including the present one does not exceed USD _____ equivalent to this particular beneficiary and / or other beneficiaries during the calendar/financial year.
I also declare that I have not applied to any other authorised dealer for similar remittance.

Signature of the Remitter _____

1st Applicant

2nd Applicant

3rd Applicant

Date _____ Place _____

Documents required for transactions above USD 25,000 but within limits prescribed by RBI against each of the remittance category

BASIC TRAVEL QUOTA (S0306) (except Nepal and Bhutan) Documents <ul style="list-style-type: none"> • A2 form • Passport copy • Visa copy • Ticket copy <p>* Limit : USD 10,000 per financial year</p>	BUSINESS TRAVEL ABROAD (S0301) Documents <ul style="list-style-type: none"> • A2 form • Passport copy • Visa copy • Ticket copy Letter from company / brochure of seminar / letter from overseas institution <p>* Limit: USD 25,000 per visit</p>	MEDICAL TREATMENT (S0304) Documents <ul style="list-style-type: none"> • A2 form • Customer Self Declaration form** <p>* Limit: USD 1,00,000</p>
GIFT REMITTANCE (S1302) Documents <ul style="list-style-type: none"> • A2 form <p>* Limit for resident individual as per LRS scheme * Limit for others USD 5000</p>	DONATION (S1302 / S1303) Documents <ul style="list-style-type: none"> • A2 form • Brochure indicating name address and activities of the organisation & services offered <p>* Limit and documents for resident individual as per LRF Scheme * Limit for other USD 5,000</p>	MAINTENANCE OF CLOSE RELATIVES ABROAD Documents (S1301) <ul style="list-style-type: none"> • A2 form • Customer Self Declaration form** <p>* Limit: USD 1,00,000 per calendar year</p>
EMIGRATION (S1307) Documents <ul style="list-style-type: none"> • A2 form • Customer Declaration form** <p>* Limit: USD 1,00,000 per calendar year / as specified on documents</p>	EMPLOYMENT ABROAD (S1307) Documents <ul style="list-style-type: none"> • A2 form • Customer Self Declaration form** <p>*Limit: USD 1,00,000 per calendar year</p>	STUDENT REMITTANCE (S0305) Documents <ul style="list-style-type: none"> • A2 form • Customer Self Declaration form** <p>* Limit: USD 1,00,000</p>
OTHER MISCELLANEOUS REMITTANCE Documents (For any reasons other than the ones mentioned above, please refer A2 Reason Codes.) <ul style="list-style-type: none"> • A2 form • Customer Self Declaration form** 		

* Limits are subject to change as per RBI Directives

** Please refer overleaf for the Customer Declaration

Note: If transaction is above limits prescribed by RBI, contact Branch for information on additional documents.

For Bank Use Only

Batch No. _____ Instrument No(s). _____

Foreign Currency Amount _____ Conversion Rate _____ Amount to be debited to Account _____

Date _____ Made by _____

Authorised by _____ Branch _____

KYC certification : (For non-account holder remittance request)

I have met Mr. /Ms. _____ in person at his/her residence/office/others (please specify) _____ and hereby confirm the identity and address provided above having verified the copy of the documents (as applicable) against originals as produced by the applicant. I also confirm that the applicant has signed the documents in my presence.

List of KYC Documents provided:

1. Proof of Identity : _____ 2. Proof of Signature : _____ 3. Proof of Address : _____

Name of the Bank Official _____

Employee No. _____ Designation _____

Sign of Bank Official & Branch Stamp : _____

Name of the BM/SM authorizing KYC certification above

Employee No. _____ Designation _____

Sign of Bank Official & Branch Stamp : _____

Self Declaration

This Section to be completed if purpose of remittance is employment abroad, emigration, maintenance of close relative abroad, education, medical treatment abroad or misc. remittances.

In this regard, I/we declare the remittance is required to meet my/our expenses towards (please fill the appropriate purpose of remittance) as under:

Employment abroad

Name of the employer _____

Job description _____

Country of Posting _____

Contact address abroad _____

Emigration

Name of the Country where I/we am/are emigrating _____

Contact address abroad _____

Reason for emigrating to that country _____

Maintenance of close relative abroad

Name of the relative _____

Country where the relative is located _____

Nature of relation _____

Reason for the stay in that country _____

Education abroad

Name of the country for study abroad _____

Name of the course _____

Name of the educational institution _____

Duration of the course _____

Address of the institution _____

Relationship with the remitter _____

Medical treatment abroad/Maintenance expense of patient/attendant

Country where treatment shall be undertaken _____

Exchange requirement of attendant _____

Exchange requirement of patient _____

Particulars of the illness sought to be treated _____

Misc. Remittances

I/We declare that the purpose of remittance is _____ and that the exchange is being purchased for a current account transaction (not included in the Schedule I & II of Govt. Notification on Current Account transactions).

Kindly enter the following details for the above, except for education, miscellaneous remittances and maintenance of close relative abroad:

Passport Number _____

Date of Issue of Visa _____

Type of visa issued _____

Signature	_____	_____	_____
	1st Applicant	2nd Applicant	3rd Applicant