
College Financial Hardship Letter

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[College/University Name]

[Financial Aid Office or Recipient's Name]

[Address]

[City, State, ZIP Code]

Subject: Request for Financial Aid Adjustment Due to Hardship

Dear [Recipient's Name or "Financial Aid Office"],

I am writing to request a reevaluation of my financial aid package due to a significant change in my financial circumstances. My family and I are currently facing [specific hardship, such as job loss, unexpected medical expenses, or reduced household income], which has made it difficult to cover the costs of my education at [College/University Name].

I kindly request [specific solution, such as increased grant aid, additional work-study opportunities, or extended payment deadlines]. I have enclosed [supporting documents such as income reduction proof, medical bills, or unemployment verification].

Thank you for considering my request. I am grateful for the opportunity to continue my education and look forward to your response.

Sincerely,

[Your Full Name]