



Comprehensive Education For Healthcare

**Comprehensive Hospital Education
Personalized to Fit Your Budget**

Our Mission

Excellence through Education - Together we make it happen

Flex Ed has been providing healthcare education for over 25 years at over 40 medical centers throughout California and Nevada. We work hand in hand with facilities' leadership teams, come alongside current educators, and facilitate Skills Days and New Employee Orientations. We offer flexible contracts for a **FLAT** monthly fee, providing your facility with a stable, predictable monthly budget. **In 2013, Flex Ed provided over 3500 courses to more than 40,000 students.** We would be honored to partner with you to improve staff education and patient care within YOUR facility.

Through the Years...

1988—Founded in Southern California with an initial focus on American Heart Association Courses

1994—First Contract Hospital - Chino Valley Medical Center

2008—Expanded to Nevada: St. Rose Dominican Hospitals in Las Vegas

2010—Endorsed by the Hospital Association of Southern California (HASC)

2012—Endorsed by the Hospital Council of Northern and Central California

2013—Grand Opening of new facility in Las Vegas, Nevada



The Flex Ed Advantage

Why choose Flex Ed?

- **Flat Fee Education:** Your budget for education can be the same every month while offering a wide variety of specialty and standard courses
- **Full Service Education Available:** You ask for what you need, Flex Ed works with you to provide high quality education for your staff and managers.
- **Varied Education Modalities:** Classroom learning, simulation, self-study modules, and poster-board read & sign sessions. We provide diverse methods to provide cost effective education that will easily be incorporated into your hospital vision and budget. All are included with our monthly contract options.
- **Wonderful Benefit to your Staff:** Your staff can attend anywhere Flex Ed teaches. Their educational opportunities multiply and there is still no tuition fee that they will be required to pay (materials are not included).
- **Increased Patient Safety and Satisfaction Scores:** Flex Ed has many courses designed to focus on improving your core measures and care to patients.
- **A Coordinator is Assigned to your Facility:** This coordinator can make regular site visits, help with accreditation surveys, and will work directly with your managers (Full / Premium contract).



What our customers are saying...

"I have worked with the Flex Ed company for years, and appreciate the experienced personnel, the professionalism, and the flexibility they provide to their customers. As requested, they provided a class on Patient Satisfaction which proved to be extremely satisfying to the staff."

Martha Dispoto, RN, MA, BSN, NE-BC
Chief Nurse Officer
Anaheim Regional Medical Center

"As a Clinical Administrator, I trust Flex Ed with my staff; both as a supplement and accompaniment to my in-house educator and as an extension of my facility to provide quality, timely, up-to-date education and in-service. Flex Ed gives exceptional customer service and is always accessible, even in short notice emergent situations. I would not be without them to assist me with my staff's education needs!"

Linda Ruggio, MSN, RN, PHN
Chief Clinical Officer
Kindred Hospital—Brea

"Clinically superb, customer service which is reliable and quick, instantaneous response to those 'surprise' surveys, and so much more! I have worked with George Cardoso, CEO of Flex Ed, for more than 10 years, and I never fail to be impressed with his leadership and his team of very talented clinicians!"

Leslie Beasley
Human Resources Director
Temple Community Hospital

Premium Contract

Examples of Premium Service Contracts

50 Bed Critical Access Hospital (No Educators)

- ◆ **Point Person:** Chief Nursing Officer & HR Director
- ◆ Collaboration with department managers
- ◆ Remote Location

150 Bed Hospital (Director of Education only)

- ◆ **Point Person:** Director of Education
- ◆ Attend clinical leadership meetings
- ◆ Classroom based training and orientations developed and presented by Flex Ed allowing Director of Education to attend to administrative functions

3 Hospital Account

- ◆ **Point Person:** Director of Education
- ◆ Restructure of a centralized Education Department
- ◆ Cost Savings: \$600,000 annually

Features

- FLAT Monthly Fee
- Personal RN Coordinator and Facility Liaison
- On-Site Calendar of Courses
- Ability to attend courses at all Flex Ed contracted locations
- Self-Study Modules available on-site and online
- **Regular On-Site Visits**
- **Hospital specific in-services**
- **Annual Essentials Update**
- **Coordination of Skills Days**
- **New Hire Orientations**

Full Contract

Examples of Full Service Contracts

125 Bed Hospital (No Educators)

- ◆ **Point Person:** Chief Nursing Officer
- ◆ Collaboration with department managers
- ◆ Internal Staff cover orientations and competencies
- ◆ Coordinate Mock Codes: Code Blue, Stroke, Hypothermia, and Obstetrical Emergencies

175 Bed Hospital (Director of Education only)

- ◆ **Point Person:** Director of Education
- ◆ Attend clinical leadership meetings
- ◆ Help develop materials utilized for hospital specific in-services

Features

- FLAT Monthly Fee
- Personal RN Coordinator and Facility Liaison
- On-Site Calendar of Courses
- Ability to attend courses at all Flex Ed contracted locations
- Self-Study Modules available on-site and online
- **Regular On-Site Visits**
- **Hospital specific in-services**
- **Annual Essentials Update**

Contract Options

Calendar Contract

Examples of Calendar Service Contracts

350 Bed Hospital (Director of Education & 2 Educators)

- ◆ **Point Person:** Director of Education
- ◆ Work with education team to facilitate all classroom based learning
- ◆ Allows on-staff educators to focus on unit based training
- ◆ Hospital presents all orientations, skills days, etc.

75 Bed Hospital (No Educators)

- ◆ **Point Person:** Chief Nursing Officer
- ◆ Limited classroom space
- ◆ Staff benefit from multiple opportunities for education at nearby facilities contracted with Flex Ed

Features

- FLAT Monthly Fee
- Personal RN Coordinator and Facility Liaison
- On-Site Calendar of Courses
- Ability to attend courses at all Flex Ed contracted locations
- Self-Study Modules available on-site and online
- **Primarily phone / email contact**

Individual Courses

Flex Ed courses can be scheduled on an individual basis without a monthly contract. Simply request a course for your facility and we work with you to fit it into your schedule. You provide the location and students, while we provide the instructor and all the equipment needed for the course.

Choosing the Right Contract

- Our contracts are meant to be fully customizable to your facility's primary educational needs.
- Our team will assist in determining the contract that provides you with everything you need for the lowest cost.
- Not sure about our services? Schedule an individual course at your facility for a first-hand look





Documentation / Tracking Services (available as add-on to monthly contract)

- This additional service tracks all hospital education and events that generate a sign-in sheet:
 - ⇒ In-services from all departments
 - ⇒ Staff and management meetings, Vendor in-services
 - ⇒ Outside courses taken by staff (seminars, etc.)
- Copies of sign-in sheets or individual certificates of completion for any event are sent to Flex Ed for data entry
- The following reports can be generated:
 - ⇒ Department Manager's Reports
 - ⇒ Individual Employee Profiles
 - ⇒ Non-compliance Reports
 - ⇒ Reports indicating Hours of Education
- Allows for easy accessibility and organization of employee education records in a centralized location



Examples of Courses Offered

- **Management Training Programs**
- **Harassment Training**
- **Assaultive Behavior Management (AB508)**
- **Charge Nurse, Preceptor, New Grad**
- **Certification Prep Courses: CCRN, CEN, CRRN**
- **Dysrhythmia, Monitor Tech, and 12 Lead EKG, Unit Secretary**
- **American Heart Association Courses: BLS, ACLS, PALS, PEARS**
- **Cross Training Programs: ICU, ED, L&D**
- **Simulated Emergency Drills: Code Blue, Peds/Neonate Codes, OB Emergencies, Malignant Hypothermia**
- **Primary Stroke Certification Training**
- **Emergency Nursing, TNCC***
- **AWHONN* Fetal Monitoring, STABLE, NRP Skills Validation**
- **Ventilator and Tracheostomy Care**
- **General Courses: Customer Service / Patient Satisfaction, Safety Essentials**



*Additional fees paid to the Professional Organization may apply

Flex Ed = Flexibility

Flexibility of Services

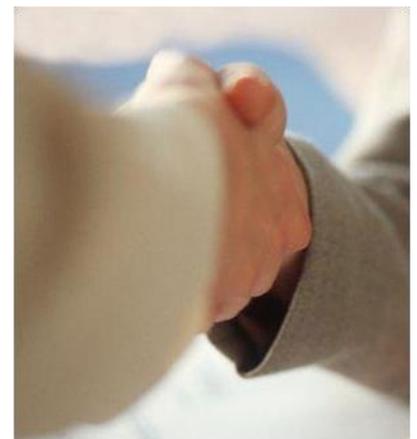
Flex Ed provides truly unique educational services. Through our diverse course catalog and specialized instructors, we are confident that we can fulfill your facility's educational needs.

Our monthly contracts provide the most cost-effective options as they present your staff with multiple opportunities for education. Not only can we build a calendar of classes to meet your needs, but your staff can attend courses anywhere we teach throughout California and Nevada tuition-free. Whether you are in need of individual courses throughout the year or a comprehensive monthly contract, we would be honored to partner with you to improve staff education and patient care within YOUR facility.



How to Set Up a Monthly Contract

1. An on-site presentation will be scheduled to discuss your facility's specific educational needs
2. Upon agreement, a contract is developed and signed by both parties
3. An Education Coordinator and Facility Liaison are assigned, and introductory meetings are coordinated with key hospital leaders
4. Educational needs are assessed by the Education Coordinator and the facility. Immediate needs are considered in course scheduling and an education plan is developed for ongoing needs throughout the year
5. Hospital staff may immediately attend courses at all Flex Ed locations tuition-free
6. A display box will be delivered with self-study modules that provide free Continuing Education to staff
7. Managers and staff will be oriented to Flex Ed services





Comprehensive Education For Healthcare

www.FlexEd.com

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