

Proposal Budget Worksheet

Name(s) of the Applying Organization(s):

Date:

Created:

Project Name: Promoting Decent Work through Improved Migration Policy and its Application in Bangladesh

Research Assignment Topics:

1. Skills and certification;
2. Recruitment and migration costs;
3. Gendered mainstreaming migration into the national development;
4. Remittances; and
5. Contribution of the Bangladeshi Diasporas.

Research Start Date:

Research Completion Date (submission and acceptance by the ILO):

This worksheet is to be developed in consultation with the Partner Organizations if a Joint Proposal is being submitted.

The budget will not be subject to revision or any increase at any time.

Payments will be linked to the deliverables as described in the ToR.

Payment Rates	Unit	Number of Units	Sub-total
Research Team Leader	Person	xx	1.00
Research Team Members	Person	xx	
Payment Rates			
Fulltime Employees:			
Research Coordinator			
Part-time Employees:			
Administrative and others			

Personnel			Amount	
	Unit	Payment per Unit	Total Units	Total Payment
Research Team				
Research Team Leader	Days			0.00
Researcher xx	Days			0.00
Researcher xx	Days			0.00
Researcher xx	Days			0.00
Researcher xx	Days			0.00
Data Collector xx	Days			0.00
Data Collector xx	Days			0.00
Data Collector xx	Days			0.00
Subtotals:	0	0.00		
Research Team Leader:		0.00		
Researchers:		0.00		
Research Coordinator			Six Months	
	% Time Contribution	Monthly Salary	Total Monthly Salaries	Amount to be paid from ILO funds
	0%		0.00	
Benefits	0%		0.00	
Subtotals		0.00	0.00	0.00
Administrative and Others			Six Months	
Positions	% Time Contribution	Monthly Salary	Total Monthly Salaries	Amount to be paid from ILO funds
Administrative xx			0.00	
Benefits	0%		0.00	
xx			0.00	
Benefits	0%		0.00	
xx			0.00	
Benefits	0%		0.00	
xx			0.00	
Benefits	0%		0.00	
Subtotals		0.00	0.00	0.00
Honorarium/Any Other Payments	Unit	Payment per Unit	Total Units	Total Payment
Subtotals				

Operating Expenses				
Sub-contacting				
Subtotals				
Sub-contract Service In-kind Requested				
Travel		Unit (bus, train, air tickets)	Payment per Unit	Amount
(Within Bangladesh - this assignment does not foresee any international travel)				Total Units Total Payment
Subtotals				
Travel Allowance		Unit (eg.per night)	Payment per Unit	Amount
(If any)				Total Units Total Payment
Subtotals				
Any other		Unit	Payment per Unit	Amount
				Total Units Total Payment
Subtotals				

Maintenance/Materials/Supplies		Amount	
	Unit	Payment per Unit	
			Total Units Total Payment
Subtotals			
Sub-totals		Total Payment Percentage to the total cost	Notes (not limited to):
Personnel			1. Purchase of equipment not allowed. 2. Purchase of any non-perishable item without adequate justification not allowed 3. Sub-contracting of research activities will not be permitted. Only administrative activities or services can be sub-contracted. 4. Overheads are not allowed. Each contribution is to be calculated in percentage and payments to be proportioned accordingly.
xx			
xx			
xx			
xx			
xx			
Total Costs			