

Chapter Meeting Agenda



Note: If you plan to use Parliamentary Procedure to run your chapter meetings, it is recommended that chapter officers and chapter advisors become familiar with the basics of Robert's Rules of Order.
www.rulesonline.com

CALL TO ORDER

WELCOME BY PRESIDENT

I. ROLL CALL

II. APPROVAL OF THE MINUTES

III. REPORTS OF OFFICERS AND COMMITTEES

IV. UNFINISHED BUSINESS AND GENERAL ORDERS

V. NEW BUSINESS

VI. ANNOUNCEMENTS

VII. ADJOURNMENT