



Clabber Girl Donation Request Form

Clabber Girl Corporation has established a uniform policy with respect to donations. Please complete this form and return to the Public Relations Department at Clabber Girl. After we receive the completed form, we will be happy to consider your request. Please keep in mind that although Clabber Girl is very involved in our community, due to the high volume of requests, it is not always possible for us to contribute to each organization requesting a donation. We will contact you to let you know if your request can be fulfilled. Please do not call about your request status.

Guidelines:

- Must complete a Donation Request Form to be considered.
- Limit one contribution per year.
- Please allow 4-6 weeks for processing of your request after it is received.

We are **unable** to honor requests for the following:

- Individuals (Scholarships, research, personal assistance, travel, stipends, etc.)
- Political Organizations or Campaigns
- Generic Request that may have been sent to various organizations
- Talent and Beauty Contests

Today's Date: _____

Organization/Group Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Contact Phone: _____ Email: _____

Name of Event: _____

Date of Event: _____ Time of Event: _____

Event Location: _____ Expected Attendance at Event: _____

Contributions from Event Benefitting: _____

**Please attach any additional information describing the event or organization.*

Item/s Requested: _____

Date Needed By: _____

Signature of Person Requesting Donation: _____

SUBMIT COMPLETED FORM TO:

Clabber Girl, **Attn: Public Relations** P.O. Box 150, Terre Haute, IN, 47808

Fax: 812-478-7181 Email: donations@clabbergirl.com (Subject: Donation Request Form)