

Guardianship Form for Students Under 18

Please return completed form with supporting documents as required to NIC together with your acceptance form and tuition fee payment

This form must be completed by the parent or legal custodian of all international students under 18 years of age at the time of enrolment at NIC. Please refer overleaf for further information.

STUDENT DETAILS

Student ID: _____

Family Name: _____ Given name: _____ Date of Birth: _____

Please indicate your intentions with respect to accommodation arrangements on arrival in Newcastle:

- ☐ Living with parent or legal custodian
- ☐ Living with guardian who is over the age of 21 approved by parents
- ☐ Living with acceptable carer arranged by _____

DETAILS OF ACCOMMODATION ARRANGEMENTS

Name of guardian: _____ Relationship to student: _____

Address: _____

Telephone: _____ Mobile: _____ Email: _____

PARENT/LEGAL CUSTODIAN DECLARATION

Name of parent or legal custodian: _____ Relationship to student: _____

Address: _____

Telephone: _____ Mobile: _____ Email: _____

I, _____, as parent/legal custodian, approve the above accommodation arrangements for my son/daughter. I understand that _____, as the appointed guardian of my son/daughter, will be responsible for the general welfare, accommodation and support of my son/daughter while he/she remains under the age of 18.

- Please provide the following supporting documents
1. Evidence of familial relationship (e.g. student's birth certificate)
 2. Verification of signature (e.g. official ID such as passport)

Signed: _____ Date: _____

NOMINATED GUARDIAN DECLARATION

I _____, residing at _____ accept responsibility for the general welfare, accommodation and support of _____ while he/she remains under the age of 18. I understand that I must obtain approval from NIC if any changes to the accommodation arrangements are required.

- Please provide the following supporting documents
1. Proof of age of guardian (e.g. passport/birth certificate)
 2. Evidence of ability to reside in Australia (e.g. passport/visa)
 3. Police Name Check (if guardian not related to student)
 4. Evidence of familial relationship (if guardian is related to student)

Signed: _____ Date: _____

STUDENT AGREEMENT

I _____, agree that I will not change my accommodation arrangements without the prior consent of NIC.

Signed: _____ Date: _____

Information for students under the age of 18

The Department of Immigration and Citizenship (DIAC) requires International students under the age of 18 to provide evidence that they will be living with a parent, guardian or in acceptable care arrangements while studying in Australia.

Guardianship details must be provided on the form overleaf before payment of tuition fees will be accepted and a Confirmation of Enrolment and Approval of Accommodation/Welfare (CAAW) Form issued by NIC.

Student Residing with a Parent in Australia

A student whose parent is accompanying them to Australia, and who will remain in Australia with the student until the student turns 18 years of age must provide NIC with a copy of their visa/passport and the student's birth certificate/evidence of familial relationship.

Appointment of a Guardian

To appoint a guardian NIC requires the "Guardianship Form for Students Under 18" (overleaf) to be completed by both the student's parent and the nominated guardian. The parent must provide NIC with identification (e.g. passport) and the student's birth certificate/evidence of familial relationship.

The student must live with the guardian at the address shown on the Guardianship Form. The guardian must provide NIC with proof of age and visa/passport as evidence of their legal ability to remain in Australia until the student turns 18.

A police Name Check is required by NIC if the guardian is not a relative as defined under DIAC regulations, that is a brother, sister, step-parent, step-brother, step-sister, grandparent, aunt, uncle, niece or nephew, step-grandparent, step-aunt, step-uncle, step-niece or step-nephew of the student. To obtain a Police Name Check, contact the Criminal Records Unit (tel: 02 6202 3333) for an application form or go to the following link
http://www.afp.gov.au/__data/assets/pdf_file/3683/NE_CR100.pdf

Acceptable Carer Arrangements

NIC accepts the following organisations as providing appropriate accommodation arrangements. Official confirmation of the details of the Guardian and the student's Sydney address must be provided to NIC prior to payment.

University of Newcastle Student Services

Homestay Network – www.homestaynetwork.com.au

Homestay Worldwide – www.homestay.com.au

Auzzie Families – www.auzziefamilies.com