



LEADERSHIP TEAM MEETING AGENDA

DATE	January 9, 2017			MAJOR TOPIC (circle as applicable)			
				Data	IGPs	Clusters	Evaluation
Facilitator:							
ATTENDEES SIGN-IN							
NEED ▲	<p>In previous leadership team meetings, we have looked at Field Testing in order to plan our second cluster cycle CC2. Looking at CODE Data will help us to better plan instructional support for rolling out a student strategy and will help us to address the instructional concerns we have observed in during cluster and follow-up classroom support.</p>						
DATA SOURCE (circle one)							
Statewide Assessment	Benchmark Testing	Classroom Assessment	Field Testing	Student Work in Cluster	Teacher Evaluation(s)/ CODE	Cluster Documentation	IGPs
Other (specify)							
OUTCOME	<p>By the end of the LT meeting, the team will have determined instructional focus areas at the district-wide level, school-wide (i.e., elementary, secondary) level, and at the cluster group level for Cluster Cycle 2. This will be accomplished by reviewing CODE refinement data from Round 1 evaluations.</p> <p>We will be using this data to plan for more deliberate coaching and support with our upcoming cluster meetings/PD.</p>						
MEETING ACTIVITIES: Learn ● Develop ▲					MATERIALS NEEDED		
<p>Evaluate</p> <ul style="list-style-type: none"> ▪ Warm-Up (Reflect on coaching provided to career teachers) <p>Identify Need</p> <ul style="list-style-type: none"> ▪ Why CODE Data? ▪ Role of CODE Data in Cluster <p>New Learning</p> <ul style="list-style-type: none"> ▪ Analyzing Data Reports (Model by administrator) <ul style="list-style-type: none"> ○ District Level ○ Cluster/Teacher/School Level <p>Development</p>					<p>Data Reports by Cluster Groups</p> <ul style="list-style-type: none"> ○ District Level ○ Cluster/Teacher/School Level <p>Guiding Questions</p> <ul style="list-style-type: none"> ○ What does the data show as an instructional strength? 		

<ul style="list-style-type: none"> ▪ Working with your cluster groups, determine: <ul style="list-style-type: none"> ○ Top 2 - 3 refinements based on indicators for District, School and Cluster Level ▪ Push Further: At School Level (and Cluster Level) <ul style="list-style-type: none"> ○ Top descriptors used for refinements ○ What initial ideas do you have for how we can begin to plan for coaching and cluster integration? 	<ul style="list-style-type: none"> ○ What does the data show as an instructional need? ○ Are these conclusions supported across our different data reports?
FOLLOW-UP ACTIVITIES: Apply  Evaluate 	PERSON(S) RESPONSIBLE
<p>Application/Evaluate</p> <ul style="list-style-type: none"> ▪ Share (summarize each group's analysis) ▪ Bring Back <ul style="list-style-type: none"> ○ Come prepared with an idea for supporting one of your group's identified areas of need to our next meeting 	<p>All leadership team members</p>