Certificate of Origin

Certification of the country of origin where the product concerned is made.

A certificate which identifies the country of origin is typically required for international shipments. Certain countries may entirely bar shipments from certain other countries. In select countries, a notarized certificate of the country of origin may significantly lower the taxes levied.

Certain nations require a signed statement as to the origin of the export item. Such certificates are usually obtained through a semiofficial organization such as a local Chamber or Commerce. A certificate may be required even though the commercial invoice contains the information.

MITI New Guidelines for Issuance of Non-Preferential Certificates of Origin

In order to regulate the issuance of Certificates of Origin, Ministry of International Trade and Industry (MITI) has amended and streamlined the existing guidelines for a more effective system of issuing Non-Preferential Certificates of Origin. The new Guidelines are aimed at eliminating cheating and forgery of Certificates of Origin and implemented with effect from 1st June 2008.

Under the new guidelines, there are new procedures that have to be adhered to by manufacturers, exporters or traders to obtain Non-Preferential Certificates of Origin.

Criteria for Application of Non-Preferential Certificates of Origin

Manufacturers, exporters or traders must be registered with Companies Commission of Malaysia. Products that are:

(a) Manufactured in Malaysia and use 100% local content; or
(b) Manufactured in Malaysia through a transformation process which change the tariff code classification at six (6) digit level; or
(c) Manufactured in Malaysia and contain at least 25% local content

Applications for endorsement of Non-Preferential Certificates of Origin before the date of export will not be entertained except for air shipments.

Non-Preferential Certificates of Origin will be issued provided the relevant documents submitted are in order. Issuing chamber reserves the right to reject any applications at its sole discretion

Letter of Indemnity and Statutory Declaration

With effect from 1st June 2008, the applicant is required to submit a Letter of Indemnity duly stamped at any Government Stamping Office once a year, to be renewed annually. Statutory Declaration Letter should also be renewed and submitted once a year.

Categories of Export and Documents Required

Exports can be grouped into the following three categories:

(a) Malaysian manufactured and processed products - Goods and products manufactured and processed in Malaysia

(b) Non-Malaysian Origin declaration - Goods and products manufactured or processed by other countries, re-exported through Malaysia

(c) Direct shipment from a second country to a third country - Goods and products manufactured and exported directly from a second country to a third country, without coming to Malaysia

When applying for Non-Preferential Certificates of Origin, different categories of export are required to submit different set of documents as follows:

(A) Malaysian Manufactured and Processed Products

Goods and products are manufactured and processed in Malaysia

A.1 Goods and products to be exported directly by Manufacturers, documents required are as follows:

1. Certificate of Incorporation of Registration in Malaysia under the Companies Act 1965
2. Manufacturing License
3. Director's Statutory Declaration together with Form 49
4. Letter of Indemnity
5. Specimen of Authorized Signatories together with photostat copy of NRIC/ Passport
6. Raw material and product invoices *(if applicable)*
7. Invoice to Customer/Consignee
8. Packing List to Customer/Consignee
9. Customs export declaration (Borang K2) & Custom Receipt
10. Bill of Lading/ Airway Bill to Customer/ Consignee
11. Any other document(s) as may be deemed necessary *(if applicable)*
12. Checklist A & B

A.2 Goods and products to be exported by Traders or Exporters, documents required are as follows:

1. Certificate of Incorporation of Registration in Malaysia under the Companies Act 1965
2. Director's Statutory Declaration together with Form 49
3. Letter of Indemnity
4. Specimen of Authorized Signatories together with Photostat copy of NRIC/ Passport
5. Manufacturing License
6. Supplier's Invoice
7. Supplier's Packing List
8. Manufacturer's Invoice
9. Manufacturer's Packing List
10. Invoice to Customer/ Consignee
11. Packing List to Customer/ Consignee
12. Bill of Lading/ Airway Bill to Customer/ Consignee
13. Customs export declaration (Borang K2) & Custom Receipt
14. Samples/ Photos/ Catalogues (If applicable)
15. Any other document(s) as may be deemed necessary *(if applicable)*
16. Checklist A & B

(B) Non-Malaysian Origin Declaration

Goods and products are manufactured or processed by other countries, re-exported through Malaysia

Documents required from Re-Exporters:

1. Certificate of origin of exporting country
2. Supplier's Invoice
3. Supplier's Packing List
4. Supplier's Bill of Lading
5. Customs Import Declaration Form (K1)
6. Certificate of Incorporation of Registration in Malaysia under the Companies Act 1965.
7. Director's Statutory Declaration together with Form 49
8. Letter of Indemnity
9. Specimen of Authorized Signatories together with photostat copy of NRIC/ Passport
10. Invoice to Customer/ Consignee
11. Packing List to Customer/ Consignee
12. Bill of Lading/ Airway Bill to Customer/ Consignee
13. Customs Import Declaration Form (K1)
14. Customs Export Declaration Form (K2)
15. Any other document(s) as may be deemed necessary *(if applicable)*
16. Checklist A & B

Time for Endorsement

Monday to Friday	9.00a.m. to 1.00p.m. 2.00p.m. to 5.30p.m.
Saturday	9.00a.m. to 1.00p.m.

For further enquiry, kindly contact Ms. Ooi Meng Choo of PCCC Secretariat at Tel: 04-262 4059 or Fax: 04-262 6244.