

House Cleaning Checklist

Master Bedroom

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Floor
- ☐ Garbages

Nursery

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Floor
- ☐ Garbages

Playroom

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Floor

Sales Office

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Floor

Entrance, Laundry, Stairs & Hall

- ☐ Dry Dusting
- ☐ Broom Dust Porch
- ☐ Broom Dust Front Entrance & Door/Window
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Floor

Guest Bath

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Scrub & Rinse:
 - ☐ shower & walls
 - ☐ toilet
 - ☐ sink
- ☐ Disinfecting
- ☐ Floor
- ☐ Garbage

Master Bath

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Scrub & Rinse:
 - ☐ bath
 - ☐ toilet
 - ☐ sinks
- ☐ Disinfecting
- ☐ Floor
- ☐ Garbage

Livingroom

- ☐ Dry Dusting
- ☐ Dust & clean electronics
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Clean leather
- ☐ Disinfecting
- ☐ Vacuum & sweep under furniture
- ☐ Vacuum furniture & cushions
- ☐ Floor

Family Room

- ☐ Dry Dusting
- ☐ Dust & clean electronics
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Disinfecting
- ☐ Vacuum furniture & cushions
- ☐ Floor
- ☐ Garbage

Kitchen & Dining

- ☐ Dry Dusting
- ☐ Spot Cleaning
- ☐ Windows & Glass
- ☐ Clean:
 - ☐ dining table
 - ☐ high chair
 - ☐ sink
 - ☐ stovetop
 - ☐ microwave
- ☐ Stainless Steel, Clean & Shine:
 - ☐ refrigerator
 - ☐ dishwasher
 - ☐ oven exterior
 - ☐ garbage can
- ☐ General Disinfecting
- ☐ Disinfect:
 - ☐ coffee maker
 - ☐ garbage disposal
- ☐ Floor
- ☐ Garbage & Recycling

Deep cleaning additions & instructions:

- ☐ Cabinets
 - Empty cabinets. Vacuum & clean inner and exterior surfaces of cabinets. Reorganize and replace items
- ☐ Light Fixtures
 - Remove light fixtures. Dust and disinfect. Replace.
- ☐ Dust/vacuum air vents
- ☐ Corners & cracks
 - Use an air can & a toothbrush to clean out window sills, ledges and other cracks
- ☐ Remove scuff marks
 - doors, trim & moldings
- ☐ Wipe downs
 - ceiling fan & lamps
 - baseboards & door panels
 - decor & picture frames
 - Walls
 - chairs (including legs and underneath)
- ☐ Furniture (*professional company expertise required*)
- ☐ Carpets
 - Hot water extraction (*professional company expertise required*)
- ☐ Tile & Grout: clean & reseal (*professional company expertise required*)
- ☐ Hardwood Floor: buff & wax (*professional company expertise required*)

1. Dry Dust:

Using a long duster and microfiber cloth, wipe all surfaces & corners to remove spiderwebs & dust.

- ☐ light fixtures
- ☐ air vents
- ☐ ceiling & corners
- ☐ ceiling fans
- ☐ lamps
- ☐ baseboards
- ☐ ledges
- ☐ window sills
- ☐ pictures frames & decor
- ☐ furniture & other surfaces

2. Spot Clean:

Using a wet light grey EnviroCloth, look for dirty spots and items that need to be wet cleaned. Use a magic eraser only if needed.

- ☐ walls, doors & trim
- ☐ cabinets
- ☐ furniture
- ☐ decor

3. Clean Windows/Glass:

Using a wet light grey EnviroCloth and a dry purple PolishingWindow cloth, clean and dry all surfaces.

- ☐ glass
- ☐ mirrors
- ☐ windows

4. Disinfect:

Using homemade disinfectant and a paper towel, wipe these surfaces thoroughly.

- ☐ counter & table tops
- ☐ door knobs
- ☐ switch plates
- ☐ decor (as needed)
- ☐ remotes
- ☐ other frequently touched items

5. Floors:

Use deodorizer for carpets, let sit 15 minutes before vacuuming. Use extension for stairs and rugs. For hard floors, use the vacuum on the raised setting, or sweep. For carpets, the lower setting is safe. Use hard floor cleaner for wood floors. Use SwifferMop for bathrooms.

- ☐ vacuum carpet
- ☐ sweep/vacuum hard floors
- ☐ mop hard floors

6. Empty Garbage Cans

Empty garbage and replace liners. Clean and disinfect garbage cans as needed.

OTHER:

Kitchen & Dining Room

☆ Clean & Disinfect:

Use wet ribbed kitchen EnviroCloth to thoroughly clean all surfaces. Follow up with homemade disinfectant and paper towel if needed.

- ☐ high chair
- ☐ sink
- ☐ stovetop
- ☐ microwave
- ☐ dining table (NO disinfectant)

☆ Stainless Steel, Clean & Shine:

Use wet light grey EnviroCloth and purple PolishingWindow Cloth to clean and dry all stainless steel surfaces.

- ☐ refrigerator
- ☐ dishwasher
- ☐ oven exterior
- ☐ garbage can

☆ Disinfect Garbage Disposal:

Lightly pour lemon juice down drain while running the disposal for 5 seconds.

Bathroom

☆ Scrub & Rinse:

Use wet blue EnviroCloth, toilet cleaner, toilet scrubber, homemade disinfectant and paper towels.

- ☐ bathtub/shower
- ☐ shower doors/walls
- ☐ toilet(s)
- ☐ sinks

Livingroom & Family Room

☆ Dust & Clean Electronics:

Use wet light grey EnviroCloth and purple PolishingWindow Cloth to clean and dry all electronic surfaces.

☆ Clean Leather:

Use wet light grey EnviroCloth to clean all leather surfaces.

Entrance & Porch

☆ Broom Dust:

Use a broom to sweep and dust.

☆ Disinfect:

Use homemade disinfectant and paper towels.

- ☐ doorknobs
- ☐ mailbox & doorbell