



Este documento se puede traducir.

Para adquirir la versión traducida, por favor comuníquese al 312-935-2600

NOTICE TO VACATE

If you need this document in a different language or **LARGER FONT** or if you need a reasonable accommodation (persons with disabilities), please call 312-935-2600 or TTY: 312-461-0079. Advance notice of seven days is required in order to arrange for interpreter services.

Date: _____

(Date of Notice)

I, _____ hereby give notice to vacate the residence located at:

(Head of Household Name)

Participant Name: _____

Voucher #: _____

Street Address: _____

City, State, ZIP: _____

I will return all keys to the Owner/Property Manager and all furniture and personal belongings will be removed from the unit on _____.

(Move-Out Date)

Please be advised of the following reasons for vacating the residence:

Participant	Owner/Property Manager <i>(signature preferred, but not required)</i>
Print Name:	Print Name:
Voucher #:	
Signature:	Signature:
Phone #:	Phone #:

"Participants who want to move must vacate the unit in compliance with the lease, provide the Owner or Property Manager at least 30 days notice and submit a copy of that written notice to CHA. CHA conducts a criminal background check for all household members who are 18 years of age and older prior to approving the issuance of moving papers."

Rev. 07022013, Eff. 08012013, CHA-0088: Tenant's Notice Intent to Move

CHA HOUSING CHOICE VOUCHER PROGRAM OFFICE LOCATIONS

() **Central Office**

60 E. Van Buren Street, Chicago, IL 60605

CHA Customer Call Center / TTY

312-935-2600 / 312-461-0079

() **South Office**

10 W. 35th Street, Chicago, IL 60616

Web

www.thecha.org/hcv

() **West Office**

2750 W. Roosevelt Road, Chicago, IL 60608

Email

hcv@thecha.org