

OVERVIEW OF 3111 CHILD CUSTODY EVALUATION PROCESS

**MITCHELL ROSEN, LMFT
1820 FULLERTON AVE. # 210
CORONA, CA. 92881
(951) 541-3158**

- 1. Once a referral is received from the Court or sent by an attorney, Mitchell Rosen will note if the client is to make contact or the office of Mitchell Rosen is to contact the client. If you are ordered to make the initial contact, you must call Mitchell Rosen at: (951) 541-3158 within 10 days. If Mr. Rosen is ordered to make contact, he will call within 10 days of receiving the Order and appropriate contact information.**
- 2. Promptly provide documents to Mitchell Rosen's office including:**
 - Entire case file including current custody and visitation orders, mediator's memos, court evaluator's reports, minute orders, and declarations of both parties
 - If there has been CPS or police involvement, the names of all CPS workers or police officers involved and their contact information. Copies of any CPS reports or documents as well as copies of any police reports.
 - The names, phone numbers and contact information for any attorneys involved including opposing counsel and minor's counsel (if appointed).
 - School report cards and progress reports for each child going back three year including standardized state testing.
 - Our staff will make arrangements for you to pick up or receive by email the questionnaires necessary to complete the evaluation. Included in the questionnaires is a waiver of confidentiality that allows Mitchell Rosen to share any information received by either party with the Court, attorneys involved, mediators, other evaluators and/or professionals Mr. Rosen deems essential to the evaluation. Questionnaires must be returned to the office of Mitchell Rosen within one week (7 days) of receipt. Be certain to include the date of the next court hearing.
 - If either parent has been on supervised visitation, copies of any supervision monitor's reports and well as the supervisor's contact information.
 - Certificates of completion and/or attendance for any court ordered parenting programs, co-parenting, or anger management.
 - The names and contact information for any therapist who may have treated either parent and/or children involved in this evaluation.
- 3. The cost for the 3111 is \$ 1,500.00 (fifteen hundred dollars). You will be expected to pay either the entire amount or percentage ordered by the court the day you pick up the questionnaires. Only cash or money orders will be accepted and receipts will be provided.**
- 4. Our staff will coordinate a date for you, the opposing party, significant others and children involved to meet with Mitchell Rosen and be interviewed. Typically significant others include individuals who share a house with or have frequent contact with the minor child or children involved in this evaluation. The names and contact information of all significant others must be provided to the office of Mitchell Rosen and they may be required to fill out questionnaires as well.**

5. The day of the interview each participant must arrive at the times arranged. If an individual is late or does not show, they will be charged at the rate of \$160 for each hour (prorated in 15 minute increments) that has been set aside. Interviews will include:

- A conjoint interview with both parents that reviews their relationship and concerns.
- Individual interviews with each parent
- Individual interviews with each child involved in custody evaluation
- Interviews with significant others deemed appropriate by Mr. Rosen
- At Mr. Rosen's discretion, family observations with each child and parent with significant others.
- At Mr. Rosen's discretion, an exit interview with each parent and child.
- At Mr. Rosen's discretion, additional interviews may be required.

6. The final report will be faxed/mailed to the Court and attorneys 10 days before the next court date. Included in the final report will be information gleaned from the questionnaires, interviews, interviews with other professionals including teachers, CPS workers, police officers, relatives and other individuals or organizations deemed by Mr. Rosen to be relevant to this evaluation.

7. Forms that require your signature include:

- Child custody evaluator's qualifications
- Waiver of Confidentiality
- All questionnaires
- Overview of 3111 Process

Signature:_____ Date:_____

Printed Name:_____ Date:_____