



Request for Proposal: Parkette Maintenance and Landscaping Contract

Invitation:

Bloor Annex Business Improvement Area is seeking a qualified Landscaping Firm to undertake a seasonal **Parkette Maintenance and Landscaping Contract** for the Spring, Summer and Fall of 2020.

Overview:

This contract will include maintaining 47 newly planted trees along Bloor Street (between Spadina and Bathurst St.) and four custom parkettes: Brunswick Avenue, Robert Street, Major Street and Howland Avenue. The parkettes have been transformed into a series of new dynamic green spaces and feature trees, pollinator-friendly gardens, sustainably sourced wood decking, artistic bike parking, drinking fountains and custom site furnishings. They also include onsite water and hydro connections. The contractor will be responsible for creating an integrated plan which will guide the maintenance of the parkettes and trees along Bloor Street throughout the growing season.

Scope of Work:

All work will be guided by the formal **Operations and Maintenance Manual** that was created by the Landscape Architects and exists for the parkettes (copies available by request from the BABIA).

- Create a seasonal plan to care for the parkettes and Bloor Street trees for a calendar year beginning spring 2020.

Vegetation:

- Ornamental shrub and tree maintenance including pruning, shaping, deadheading, watering and replacing when needed
- Weed control in plant beds, curb, and sidewalk joints.
- Immediately identifying dead, diseased or distressed plants; treating when possible, sourcing replacements when necessary, planting as required.

Watering:

- Monitoring soil moisture closely and watering as required. At a minimum, a bi-weekly schedule has been recommended until plantings are established.

- Create a plan for watering trees along Bloor Street that will consider the unique nature of the urban setting (*bike lanes, parked cars, traffic, pedestrians, ...*)
- Make a plan for a seasonal spring flush of all tree/planting beds to wash away the accumulated salt from winter

Hardscaping:

- Cleaning of all paved surfaces.
 - Removal and disposal of litter, trash, cigarette butts and debris within all parkette areas, including removal of litter from any mulched or grated spaces.
- Watering and maintenance should be performed in an efficient and respectful manner so as to minimize disruption to local businesses, residents, and visitors to the area. (*No work shall happen which will impede or restrict traffic flow between the hours of 7am-7pm Monday- Friday.*)

Contractor Deliverables:

- Contractor shall furnish all equipment, labour, materials and vehicles, meeting industry standards and regulation.
- The contractor shall require all personnel to be adequately trained in the necessary practices and techniques of ground maintenance, including but not limited to equipment use and safety.
- Scope of Services Document: Present a plan for maintenance of all four parkettes and an integrated plan for watering trees along Bloor Street.
- Proposed Timelines and Schedules
- Contact information for Site Supervisor (including on-call or emergency contact)
- Fee Schedule (monthly or seasonal)
- Proof of insurance (\$5 million Liability Insurance as required by the City of Toronto)

Deadline and Details:

Please submit your proposal and deliverables by email before **5 PM (EST) on April 20, 2020** to bloorannexbiaproject@gmail.com with the Subject Line, "Parkette Maintenance and Landscaping Contract".