

MARK FRASER DIGITAL

Orchard House, West Orchard
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Private Tutoring Contract

This contract will serve as the basis for all tutoring arrangements between Tutor and Student for the entirety of lessons until the termination date as agreed by all parties.

The parties subject to this agreement are:

Name of Tutor: Mark Fraser

Tutor Address: Orchard House, West Orchard, Shaftesbury, SP7 0LJ

Contact Number(s): 07977 912607

Email Address: markfraserdigital@gmail.com

Name of Student: _____

Student Address: _____

Contact Number(s): _____

Email Address: _____

Name of Parent/Guardian: _____

Parent/Guardian Address: _____

Contact Number(s): _____

Email Address: _____

The Tutor will provide support to the Student in the following subjects:

Lessons will take place either:

☐ Online via Zoom conference call

or

☐ In person at the following address:

as agreed by Tutor, Student and Parent/Guardian

Online lessons will be recorded and shared via private link with the Tutee and Parent/Guardian so they can be reviewed at a later date.

The location of 'In Person' lessons may be changed by agreement of all parties.

Fees payable to the Tutor:

Fees shall be calculated at a rate of £45 per hour of tutoring, which is inclusive of travel fees and any preparation time required for lessons.

The Tutor may adjust their fees at any time and will provide the Student with 30 days written notice in such cases.

Terms of Payment

Payment shall be made at the end of each lesson or payment shall be made weekly/monthly by invoice as agreed by all parties (delete as appropriate).

Accepted methods of payment:

- ☐ BACS transfer
- ☐ PayPal

- ☐ Cash
- ☐ Cheque payable to Mark Fraser

Name of person responsible for the payment of fees:

Lesson Schedule

Tutoring shall commence on the _____ and continue thereafter at the following times:

Obligations of the Tutor

The Tutor agrees to carry out all necessary research prior to each lesson so as to maximise the Student's learning time.

The Tutor agrees to keep all information regarding the Student's education confidential unless written permission has been granted by the Student to disclose. This includes any work that the Student has produced during or out with lesson times.

The Tutor agrees to carry out all lessons in person unless a prior arrangement has been made to conduct lessons online. The Tutor shall not sub-contract to another tutor for lessons that are intended to be conducted by him or herself.

The Tutor shall not complete homework or any other classroom assignments that are intended for completion by the Student.

Obligations of the Student

The Student agrees to attend all scheduled lessons and be pro-active in making suggestions about their own education.

The Student agrees to complete any homework or classwork assignments set by the Tutor in a timely manner as agreed prior to the task being set.

The Student understands that it is not within the Tutor's remit to complete homework or classroom exercises on behalf of the student and that the Tutor's role is one of support.

Termination of Tutoring Contract

This tutoring contract can be terminated by Tutor, Student or Parent/Guardian at any time with 30 days prior notice.

The agreed date of termination is _____

Or

Tutoring shall commence on the _____ and continue thereafter on an *ad hoc* basis as agreed by Tutor and Student.

Declaration

Signed by Tutor

_____ Date _____

Signed by Student

_____ Date _____

Signed by Parent/Guardian

_____ Date _____