

Press Release

University Hospital Frankfurt trusts in the Contract Management Solution by Circle Unlimited in Procurement, Legal, Press & Public Relations

Contract management solution automates processes in procurement and legal department

Hamburg, 12 February 2015 – The University Hospital Frankfurt manages their contracts during their entire life cycle with the contract management solution cuContract from Circle Unlimited AG. The solution's field of application includes 'Procurement' as well as 'Legal, Press & Public Relations'. Users of the new contract management software can now centrally manage and edit contracts as well as file accompanying documents in an audit-compliant manner. The software comes with an integrated appointment and deadline management module, which helps keeping track of all appointments and deadlines via an automated reminder function. In the past, the hospital staff used an Access database for documenting and managing their contracts. Now, cuContract automates many work processes and thus reduces errors and saves paper. In procurement, Circle Unlimited connected cuContract to SAP Materials Management (MM). Users who work with SAP MM can now immediately see which contract from cuContract refers to which order. The scope for the future is to manage all contracts from the departments Procurement and Legal, Press & Public Relations, including contracts for third-party funding, services, tenancy, leasing and insurance, in one centralized system.

Centralized document filing and archiving

The centralized filing of all contractual documents enables the users of cuContract to simultaneously access the same document in its latest version. For this, Circle Unlimited connected the hospital's existing external optical archive with the software. All documents the users scan for the contract management solution will be filed there automatically and in an audit-compliant way. Paper-based processes and copies as well as emails with outdated document versions become a thing of the past.

Appointment and deadline management

The integrated appointment and deadline management of cuContract helps the hospital to monitor and keep all important dates in relation with the contracts, for example periods of notice, resubmissions or due dates. The users are automatically reminded of upcoming appointments and tasks via a notification in their To-Do list. This also opens up economic advantages for the university hospital, as it can realize saving potentials by utilizing periods of notice in an optimal way.

About the University Hospital Frankfurt

The University Hospital Frankfurt, founded in 1914, offers medical care in 32 specialized medical centers and clinical institutes and runs 20 research institutes in collaboration with the Department of Medicine. More than 4,000 employees, among them doctors, nurses and other staff members, work for the university hospital located in Frankfurt. For more information visit www.kgu.de.