

# INTERVENTION PLANNING PROCESS

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Team Members \_\_\_\_\_

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To complete this process in 25 minutes, the following time allotments are recommendations.

## **Step 1: Background** (6 minutes)

- Describe the problem. Identify when, where, how often, how long etc. the problem occurs.
  
- Identify student strengths
  
- Identify strategies already tried.

## **Step 2: Problem and Goal** (2 minutes)

- Narrow the scope of the problem and identify a goal.

## **Step 3: Responsible and Irresponsible Behavior** (4 minutes)

- Provide examples of responsible behavior and/or student strengths to encourage.
- Provide examples of irresponsible behavior to discourage.

Responsible Behavior

Irresponsible Behavior

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**Step 4: Consequences** (2 minutes)

- Determine whether irresponsible behavior will be ignored, corrected, or whether a consequence will be administered.

**Step 5: Proactive Strategies** (4 minutes)

- Brainstorm strategies to encourage responsible behavior. (brainstorm, don't evaluate.)

**Step 6: Proactive Plan** (3 minutes)

- Select a manageable set of proactive strategies to implement.

**Step 7: Final Details** (4 minutes)

**a. Evaluation:**

- Identify at least two ways to determine if the plan is working.

**b. Support:**

- Identify things other adults can do to assist student/teacher (be specific-whom what, where, when)

**c. Plan Summary**

- Identify each person's responsibilities and when actions will be taken;
- Identify who will discuss the plan with the student and when;
- Schedule follow-up

Who

Responsibilities

Date(s)

Follow-up Meeting: Date: \_\_\_\_\_ Time: \_\_\_\_\_