



UNIVERSITY OF WASHINGTON

RECEIPT FOR REVOLVING FUND ADVANCE

FINANCIAL SERVICES, BANKING & ACCOUNTING OPERATIONS

BOX 351120

PART 1—Complete at time of advance

Name of Fund	Date of Advance	Advance Number
Description of Items to be Purchased		
<p>I certify I have received \$ _____ as a cash advance to be expended as proper charge(s) to the University of Washington and the account indicated above. I agree to return and account for this advance WITHIN _____ WORKING DAYS from date of advance indicated above, or allow it to be deducted from any funds due to me from the University.</p>		
Person Requesting Advance (Print Name)	UW I.D. Number of Requester	
Requester's Signature		

PART 2—complete upon return of advance

Received From	Date of Return	Advance Number
	Amount of Currency Returned	\$
	Amount of Receipts for Purchases Returned	\$
	TOTAL RETURNED ▶	

Return Received (Signature of Custodian)
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