



3121 Granville Street
Vancouver, BC V6H 3K1

Private Event/Restaurant Buy-Out Contract

Thank you for choosing The Rise Eatery for your upcoming event! Any questions and special requests can be directed to Wanda Lai at wanda@theriseeatery.com.

POLICIES

- All parties for restaurant buy-outs require a deposit of 25% of the food and beverage minimum and a signed contract no less than one week prior to event date
- The deposit will be applied to the final bill at the conclusion of the event
- If the food and beverage minimum is not met, the difference will be added to the final bill as a room rental charge (exclusive of 7% PST, 5% GST and 18% gratuity)
- Final payment of any remaining balance is due upon completion of the event
- Standard booking window is from 5pm to 11pm. If your event requires additional time, additional minimum spending will apply
- The Rise Eatery will hold contracted buy-out bookings for up to 60 minutes past the scheduled start time unless otherwise notified
- Deposit (50% of the food and beverage minimum) is non-refundable to groups that do not show up for their scheduled event or cancel with less than one week notice. The amount will be charged to the credit card on file.
- Acceptable methods of payment are cash, VISA, MasterCard, Amex and Interac/debit.

MENU & BAR SELECTION

- Our full dinner menu is offered for private dining events unless a custom menu has been confirmed prior
- A custom menu may be created but must be finalized no less than 2 weeks prior to the event
- Guaranteed guest count for custom menus is due no less than 1 week prior to the event. If less than the guaranteed number arrives for the event, the guaranteed number will still be applied to the bill
- All events will have a hosted bar unless otherwise noted on this contract
- Reduced or custom bar menus are available upon request

Event Name/Company: _____

Event Date: _____ Event Day: _____ Event Start Time: _____

Guest Count for Custom Menu: _____ Menu Selection Due by: _____

Guaranteed Guest Count Due Date: _____

Below are the food and beverage minimums for each day of the week. Please note that the food and beverage minimums do not include an 18% gratuity or sales tax. Please circle the day of the week and corresponding food & beverage minimum for your reservation:

Mondays: \$1,800 minimum food & beverage spending

Tuesdays to Thursdays: \$2,500 minimum food & beverage spending

Fridays & Saturdays: \$5,000 minimum food & beverage spending

Sundays: \$3,000 minimum food & beverage spending

Other requests, i.e. dietary needs, special bar menus, highchairs, table layout, etc.:

Event Contact: _____

Event Onsite Contact: _____

Day Phone: _____ Ext: _____ Mobile: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Email: _____

Credit Card Type (select one): Visa _____ MC _____ AMEX _____

Credit Card No. _____ Expiry Date: _____

Name of Credit Card Holder: _____

Credit Card Holder or Authorized Signer: _____

Date: _____

I, the undersigned, have read, fully understand, and agree to the terms of The Rise Eatery Private Event/Buy-Out Contract, including the food and beverage minimum. I authorize the above credit card to be charged if a cancelation within one week of my event or a no-show occurs.

Signature: _____

Printed Name: _____

Date: _____