

VEHICLE EXPENSE WORKSHEET

(If claiming multiple vehicles, use a separate sheet for each)

Required for all claims:

- Do you have any other vehicle available for personal use? Yes No
- Do you have written mileage records to support your deduction? Yes No

IF You Deduct Costs: i.e.: You do **NOT** use the IRS mileage rate deduction, enter vehicle information below.

Make/Model of vehicle: _____

Tolls/Parking Fees \$ _____

Fuel Costs \$ _____

Repairs/Maintenance \$ _____

Insurance \$ _____

License/Vehicle Reg. \$ _____

If 2019 was the first year your vehicle was used in business:

Purchase Price: \$ _____

Date placed in service: _____

Business miles driven in 2019: _____

Commuting miles driven in 2019: _____

Vehicle Mileage from odometer as of 1/1/19: _____

Vehicle Mileage from odometer as of 12/31/19: _____

***If** you did not provide vehicle mileage as of 1/1/19 and 12/31/19 above, then provide the total amount of "other" miles driven in 2019 (other than business and commuting): _____

IF You Use IRS Mileage Rate For the Deduction:

Make/Model of Vehicle: _____

Tolls & Parking Fees: \$ _____

Business Miles driven in 2019: _____

Commuting miles driven in 2019: _____

Vehicle Mileage from odometer as of 1/1/19 _____

Vehicle Mileage from odometer as of 12/31/19 _____

***If** you did not provide vehicle mileage as of 1/1/19 and 12/31/19 above, then provide the total amount of "other" miles driven in 2019 (other than business and commuting): _____