



## Duluth Transit Authority Silent Auction Bid Sheet

**Name:**  
**Address**  
**Phone**  
**Email (not required)**

### SALE OF SURPLUS EQUIPMENT

The Duluth Transit Authority hereby requests bids for the sale of miscellaneous surplus equipment. Each item will be sold to the highest bidder on an "as is, where is" basis. The DTA reserves the right to accept or reject any and all bids. The equipment can be inspected between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday by appointment only, by calling 218-623-4319.

1. Sealed bids shall be submitted in sealed envelopes marked, "SEALED BID - SURPLUS EQUIPMENT" and will be received at the Duluth Transit Authority until **1:00 p.m. on TUESDAY, November 12, 2019**, at which time they will be opened and read. Any bid received after the time referred to will not be considered and will be returned unopened.
2. An inspection is **strongly recommended** prior to bid submission.
3. No member, officer, or employee of the Duluth Transit Authority, ATE Management of Duluth, or First Transit Inc., may purchase surplus property if that person is directly receiving bids, opening bids or reviewing and awarding bids for the surplus equipment.
4. The DTA reserves the right to accept or reject any or all bids on such basis as the DTA deems to be in its best interests to do so.
5. Payment in full shall be made promptly upon award of sale. Unless otherwise agreed in writing by the DTA, Buyer must remove the item no later than the close of business, Friday, November 22, 2019. Failure to do so will result in forfeiture of the item(s) purchased, which may then be sold to the next highest bidder or alternate bids obtained.
6. Payment shall be made by **Cash, Certified Check or Cashier's Check**, payable to the Duluth Transit Authority.
7. All equipment is purchased by the buyer "as is," "where is," and "with all faults," and the DTA gives no express warranty nor does DTA make any representation or implied warranty that the equipment is of merchantable quality or as to the kind, character, or quality, or that they can be used for any particular purpose. The DTA will not consider any claim for allowance of adjustment or for rescission of the sale based on the failure of the property to correspond with the standard expected. All sales are final.
8. It is understood by the buyer that anytime they, their agents, servants or employees enter upon the DTA property, that they assume the liability and risks identified above.
9. Assistance for removing equipment will **not** be available from the DTA. Each purchaser shall make such arrangements as may be necessary with private contractors for these services.
10. There are several surplus transit shelters available; they vary in age and condition. Each shelter has a number on the front to identify it for bidding purposes.
11. Landscape blocks vary in condition.

All inquiries and other correspondence relating to this request for bids, both prior to and subsequent to the award of the bid shall be in writing and addressed to: Procurement Manager, Duluth Transit Authority, 2402 West Michigan Street, Duluth, MN 55806, 218-623-4329, or [nbrown@duluthtransit.com](mailto:nbrown@duluthtransit.com).

ITEM #	QTY	ITEM DESCRIPTION	QTY Desired	Bid (Each)	Total
3	1	Bus Shelter			
4	1	Bus Shelter			
11	1	Bus Shelter			
12	1	Bus Shelter			
16	1	Bus Shelter			
18	1	Bus Shelter			
19	1	Bus Shelter			
20	1	Bus Shelter			
21	1	Bus Shelter			
23	1	Bus Shelter			
25	2	Oak Wall Cabinets			
26	1	Oak Desk			
27	2	Oak Cabinets			
29	4	Oak Tables			
30	2	Computer Carts			
31	1	Computer table			
32	1	Birch Cabinet			
33	1	Rolling metal computer cart (blue)			
34	1	Metal File Cabinet (green)			
36	5	Chairs – Cloth Seats			
38	5	8-inch by 8-inch by 10-foot steel posts			
39	38	4- Bulb lights			
40	6	Desk – Computer (Almond)			
41	1	6-bulb light			
42	50	Large Landscape Blocks			
43	1	Bus Shelter			
44	1	Bus Shelter			
45	1	Bus Shelter			
46	1	Bus Shelter			
47	1	Bus Shelter			
48	1	Bus Shelter			
49	1	Bus Shelter			
50	1	Bus Shelter			