



Housing Authority of the
County of Alameda

22941 Atherton Street, Hayward, CA 94541-6633

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**MUTUAL AGREEMENT FOR TERMINATION OF ASSISTED LEASE
AND
TERMINATION OF HOUSING AUTHORITY PAYMENT CONTRACT**

Unit Address: _____ **Tenant:** _____

_____ **Client #:** _____

We, the undersigned tenant and property owner/agent, mutually agree to terminate the lease for the above referenced property effective _____ or actual date the tenant surrenders possession of the unit, whichever occurs first. The Housing Assistance Payment Contract terminates automatically if the lease is terminated by the owner or the tenant.

The tenant will be responsible for the tenant's portion of the rent through the termination date. If the tenant remains in the unit (does not return the keys, leaves belongings behind, etc.) past the termination date, **the tenant will be responsible for the full rent after that date.** Additionally, the property owner/agent must reimburse the Housing Authority for any housing assistance paid for periods beyond the termination date.

If either party wishes to rescind this agreement, the tenant and landlord must submit their agreement to rescind the termination in writing to the Housing Authority. If either party wishes to modify this agreement, the tenant and landlord must jointly complete and submit a new Mutual Agreement for Termination of Assisted Lease and Termination of Housing Authority Payment Contract. The Mutual Agreement form must be received by the Housing Authority at least three (3) days before the original termination date. Otherwise, housing assistance payments will terminate on the date specified above.

We understand and agree that this agreement does not release the tenant from financial liability for any tenant caused damage to the unit.

Owner/Agent Signature

Tenant Signature

Date

Date

Telephone Number

Telephone Number

Housing Specialist

(510) 727

Telephone Number