

Community Volunteer Circles Volunteer Contract

Name:		
<input type="checkbox"/> Undergraduate Student <input type="checkbox"/> Graduate Student <input type="checkbox"/> Other:		Student ID:
Faculty:	Department:	Level / Year:
E-mail:		Local Phone:
1 st Choice Volunteer Group:		Day / Time:

- You will receive a CVC weekly email with details regarding volunteer opportunities, reflection and meditation circles, and local events at the email address that you have provided. **I give permission for Community Volunteer Circles, and their supporting charity Student Open Circles, to add me to their e-mail lists.**
- I understand that photographs may be taken during volunteering sessions. **I give permission for photographs of me to be used for promotional purposes.**

Regarding my volunteer group placement(s) through Community Volunteer Circles:

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| <ul style="list-style-type: none"> • I commit to attending each volunteering session for the duration of the current semester and I will inform my group facilitator of any absences at least 3 days in advance. I commit to being punctual. • I will actively participate in the weekly reflection activities led by my group facilitator at the agency location at the end of each volunteer session. If volunteering online, I will interact with video on whenever possible. • I commit to attending mandatory training at my placement agency and with Community Volunteer Circles. • I will conduct myself in a respectful, positive, sincere and compassionate manner while volunteering and be respectful of the organization that I am volunteering with, recognizing that I am a role model and a representative of Community Volunteer Circles, Open Circle, and McMaster University. • I will observe the volunteer policies of the placement agency, including child protection and anti-harassment policies. I will avoid relating with children or vulnerable adults from programs in non-program activities (this includes giving out my contact information or communicating through social networks, on-line, phone, or in person). • I will use proper discernment in regards to what I share with others about members of my group and the community we serve. I will keep confidential all that is requested to remain so, unless by doing so I risk endangering a minor or vulnerable person. | <ul style="list-style-type: none"> • I will not attend a volunteer placement while under the influence of alcohol or another intoxicating substance. • I understand that Community Volunteer Circles is a referral service to agencies in Hamilton, and that Community Volunteer Circles, along with its sponsors and its supporting bodies, are not liable for and do not assume any responsibility for damages or injuries arising out of the actions of the agency, the venue or its patrons. • Information regarding transportation to and from the volunteer location will be provided by the facilitator of my volunteer team. I understand that transportation to and from the placement is my responsibility and my participation in any ride-sharing arrangement is voluntary. • I understand that I may be required to complete a police check in order to volunteer at the placement. It is my responsibility to ensure that the police check is completed and given to the volunteer coordinator at the placement agency as soon as possible. • I am aware that I may request a letter of reference from my facilitator following the successful completion of my volunteer experience and that references are granted only for volunteers with no more than two absences per term. • I commit to having fun! |
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Signature of Volunteer:	Date Signed:
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