

Company Name

Company Details

Address:

Number of internal salespeople:
Number of external salespeople:

Mobile No:
Telephone No:
Fax No:
Email:
Web address:
Sales contact:
Accounts contact:
Purchasing contact:

Company History

Date Commenced Trading

Details of Parent Company

Company Reg. No

Limited

☐

PLC

☐

Sole Trader/Partnership

☐

If sole trader or Partnership please supply your latest set of accounts

Agreement

Director's Signature

Print Name

Position

On behalf of Sahara Presentation Systems Plc

Date

Notes

Additional Contact Information

The signatory has read and agrees to be bound by the terms and conditions
All orders are accepted on the basis of our Terms and Conditions (see over)
Payment Terms are 30 Days from Invoice date

Internal Use Only

Credit Limit

Authorised

Sahara Presentation Systems Plc
Williams House, Hailey Road, Erith Kent, DA18 4AA
Sales and Customer Services: +44 (0) 208 319 7777
General Enquires: +44 (0) 208 319 7700
Fax: +44 (0) 208 319 7783
Email: info@saharapl.com
Website: <http://www.saharapl.com>

VAT No. GB 299 4892 75

Trading Terms and Conditions

1. Pricing

All prices shown in company literature are exclusive of VAT. All prices may be subject to change without notice and are set at the time of placing the order.

2. Delivery

Sahara Presentation Systems Plc offers a next day delivery service at an additional charge provided that the order is received by 17.30 hours. Please note that in the event that payment has not been made in accordance with the agreed payment terms or if orders exceed our recommended credit limits then deliveries may be delayed.

The company will take all reasonable steps to deliver the goods within the stated period but shall not incur any liability whatsoever due to any consequences of delayed delivery or carrier damage. Sahara do not guarantee to get delivery on site to meet installers and will accept no liabilities arising from delayed delivery or product damage consequently delaying installation.

3. Non-Stock

Any orders for non-stock items or 'specials' will be treated as separate orders and be subject to a carriage charge if appropriate. Specials and non-stock products cannot be returned for credit, unless agreed in writing by the Customer Services Manager.

4. Damages/Product Faults

All damages should be reported within 24 hours of delivery otherwise claims cannot be entertained. A description of any damage should be made on the consignment note before signing.

5. Goods Returned

Standard stock items (with the exception of Clevertouch and LCD/Plasma TV's and screens) may be returned subject to the following conditions:

- I. Goods are unused
- II. Goods are re-packed securely in original packaging
- III. Goods are returned within one month of delivery. Goods must be returned in accordance with our standard authorisation procedure (contact the Customer Returns Officer on +44 (0) 208 319 7714 for details). A handling charge of 10% of the invoiced value plus the cost of carriage both ways will be levied. There will be an additional charge for re-boxing if original packaging is not in a suitable condition for re-stocking.
- IV. Data projectors must be returned within 7 days
- V. Clevertouch and LCD/Plasma TV's and screens are Non Returnable

6. Sale or Return

Goods can be purchased on a Sale or Return basis (with the exception of Clevertouch and LCD/Plasma TV's and screens) subject to the following conditions:

- I. Goods are returned securely in original packaging within 30 days of despatch otherwise payment will become due. Data Projectors must be returned within 7 days of despatch. Unless permission is granted in writing, goods ordered on a Sale or Return basis cannot be returned after the times stated above.
- II. It is the responsibility of the reseller to return the goods to Sahara and to ensure the goods are returned within the specified period.
- III. A handling charge of 10% of the invoiced value plus the cost of carriage both ways will be applied. A £50 charge will be applied on data projectors
- IV. There will be an additional charge for re-boxing if original packaging is not in a suitable condition for re-stocking.
- V. All Sale or Return goods will be invoiced in the normal way. Invoices will state the Terms and Conditions applicable to Sale or Return.

7. Product Warranty

All products other than consumables are guaranteed against faulty workmanship for a minimum of 12 months from the date of purchase, longer where stated in the Sahara Trade Price List. If goods do not confirm to the stated warranty Sahara will, at its option:

- I. Take such steps as Sahara deems necessary to bring goods into a state where they are free from such defects.
- II. Replace goods not found to conform to the warranty
- III. Take back the goods found not to conform to warranty and refund the appropriate part of the purchase price

Please note. Products up to 30 days from date of invoice which are reported as faulty will be replaced and Sahara will arrange collection (UK mainland only). If the product is found to be in good working order then a charge will be made to the re-seller to reflect the additional costs incurred.

Products over 30 days from date of invoice which are reported as faulty must be returned to Sahara by the re-seller for repair. If the product is found to be in good working order then a charge will be made to the re-seller to reflect the additional costs incurred.

8. LCD TV's, Plasma Screens, Data Projectors & Clevertouch

Any product over 30 days from date of invoice are subject to either exchange warranty or repair on-site for the duration of that products warranty, as deemed necessary by Sahara Presentation Systems Plc.

Any LCD TV, Plasma Screen, Rear projection interactive board & Clevertouch found to be in good working order when returned to Sahara will be charged carriage at cost to the reseller

9. Cancellation of Orders

Standard stock items may be cancelled prior to despatch at no extra charge if confirmed in writing. Non-stock items and 'specials' may only be cancelled by arrangement and costs incurred will be levied.

10. Quotations

All 'specials' quotations given are nett prices and are only valid if confirmed in writing for the period specified.

10. Product Specification

Due to Sahara's policy of continuous product development, Sahara reserves the right to change product specifications without prior notice and will not accept any subsequent liability as a result.

11. Payment

Our standard terms of payment are 30 days from date of invoice. All payments should be made in the currency stated on the invoice in accordance with our agreed terms. If in default Sahara reserves the right to charge interest on overdue accounts at a rate of 2½% per month or part thereof. The company reserves the right to withhold despatch of orders if the account is in arrears.

12. Ownership of Goods/Retention of Title

The goods shall remain the property of Sahara Presentation Systems plc until paid for in full by the buyer. Should payment of the amount owing under Contract not be made when due, Sahara Presentation Systems plc reserves the right to remove and repossess the goods (and for that purpose shall be entitled to enter upon premises occupied by the buyer) in addition to exercising such other rights or remedies as may be conferred by law.

13. Law and Jurisdiction

The Laws of England shall govern the validity, construction and performance of the Contract and these Conditions and each of the parties hereby agree to submit to the jurisdiction of the English Courts.

All orders are accepted subject to the above conditions.