

## END OF PLACEMENT SUPERVISOR'S REPORT

### Marking Guidelines

#### *Employer's report:*

The employer's report should contain your overall impression of the student. This can include their commitment and level of interest, practical skills, knowledge, enthusiasm and ability to work within the practice team. No marks are allocated for this report

Specific areas where you feel the student requires further training or any particular problems that were identified during the placement should be indicated here. Please include as much detail as possible. Areas where the student performed very well or exceeded your expectations should also be highlighted.

#### *Student's performance:*

The student's performance is evaluated under ten specific headings, with a maximum of 4 marks for each point. The student requires an overall mark of 20 (50%) to pass the work placement.

#### Attendance & Punctuality

- 4 The student was always on time. Any absences were notified to the practice as early as possible, accompanied by a doctor's certificate where appropriate
- 3 The student was generally on time and any absences were handled as above
- 2 The student was sometimes late but did attend each day they were scheduled to
- 1 The student was habitually late or failed to attend and did not notify the practice in an appropriate or timely manner

#### Appearance

- 4 The student was always appropriately dressed with a neat and tidy appearance and always had all necessary equipment
- 3 The student was generally appropriately dressed with a neat and tidy appearance and always had essential equipment
- 2 The student had some inappropriate clothing but changed when asked to wear something else. Their appearance was somewhat untidy and they lacked some necessary equipment
- 1 The student was inappropriately dressed and failed to comply with a request to change. Their appearance was not neat and tidy and they lacked essential equipment.

### Co-operation with employer

- 4 The student always co-operated with employer requests
- 3 The student generally co-operated with employer requests
- 2 The student sometimes ignored employer requests
- 1 The student habitually ignored employer requests

### Co-operation with co-workers

- 4 The student always co-operated with co-workers and made every effort to be helpful
- 3 The student generally co-operated with co-workers and was helpful
- 2 The student was sometimes unco-operative and unhelpful
- 1 The student was generally unco-operative and unhelpful

### Communication with clients

- 4 The student communicated very well with clients and always respected their confidentiality
- 3 The student generally communicated well with clients and always respected their confidentiality
- 2 The student found client communication difficult but always respected their confidentiality
- 1 The student was rude to clients or broke confidentiality

### Clinical Skills

- 4 The student had excellent basic clinical skills and readily learned new ones
- 3 The student had good basic clinical skills and learned new ones with practice
- 2 The student had moderate clinical skills and needed repeated practice to learn new ones
- 1 The student had very poor basic clinical skills and found it very difficult to learn new ones, even with repeated practice

### Animal Handling

- 4 The student had excellent basic animal handling skills and readily learned new ones
- 3 The student had good basic animal handling skills and improved with practice
- 2 The student had moderate animal handling skills and needed repeated practice to learn new ones
- 1 The student had very poor animal handling skill and found it very difficult to improve; or they treated animal inappropriately

#### Level of Interest

- 4 The student was extremely interested and enthusiastic
- 3 The student was generally interested and enthusiastic
- 2 The student occasionally appeared disinterested
- 1 The student was generally disinterested

#### Initiative

- 4 The student displayed excellent initiative and rarely required direction
- 3 The student displayed good initiative and sometimes required direction
- 2 The student displayed some initiative but often required direction
- 1 The student displayed no initiative and required constant direction

#### Overall quality of work

- 4 The overall work quality was excellent
- 3 The overall work quality was good
- 2 The overall work quality was acceptable
- 1 The overall work quality was poor