

Faculty Activity Plan (Digital Measures)

Name: _____ **Department:** College of Education **Position:** _____

Teaching Load: Teaches three courses or equivalent. Provides syllabus for each course includes recent materials; implements varied instructional approaches; integrates appropriate technology; provides ongoing assessment of student learning; encourages discussion and critical thinking about diverse theories and perspectives; integrates COE vision, mission, and values. (Required)

Our baseline expectations include the activities listed below. **Please check at least 12 boxes representing work for which you intend to complete during the next calendar year.** Notice that at least one box in some areas is required. Keep track and follow through; reconcile this document with your FAR at the end of the year. Multiple boxes indicate the relative level of commitment or number of events. All items are available to all faculty members.

Teaching (At least 2 boxes required)	<p>Completes CAEP and SPA assessments and responsibilities in a timely manner. (Required)</p> <p>Provides four hours of academic advising per week during the academic year and as required by the unit during spring/summer semester (Required)</p> <p>Attends professional development related to teaching (Teaching Forum, FTLC, Big Byte, recertification, etc.)</p> <p>Teaches a writing intensive course or travels to distance sites (needs explanation/definition)</p> <p>Other</p>
Professional Achievement/ Scholarship (At least 2 boxes required)	<p>Shares academic work with peers through peer-reviewed and non-peer-reviewed publications, conferences, unit/university academic forums, colloquium, faculty research seminars, and other venues intended for a scholarly audience</p> <p>Attends professional development related to scholarship</p> <p>Develops proposal, conducts study, gathers and analyzes data, writes manuscript.</p> <p>Other</p>

<p>Service (At least 3 boxes required)</p>	<p>Participates in or leads unit/university committees and/or task forces</p> <p>FACULTY SENATE and SENATE COMMITTEES</p> <p>UAS: University Academic Senate ECS: Executive Committee of the Senate APSC: Academic Policies and Standards FFPC: Faculty Facilities Planning Committee FPPC: Faculty Personnel Policies Committee FSBC: Faculty Salary and Budget Committee FTLCAC: Faculty Teaching and Learning Advisory Committee GC: Graduate Council UAC: University Assessment Committee UCC: University Curriculum Committee</p> <p>UNIVERSITY and ADMINISTRATIVE COMMITTEES</p> <p>Academic Computing Campus Life Faculty Grievance Faculty Undergraduate Academic Advising Committee Honors College Human Research Review International Education Internationalization Task Force Judiciary Libraries Newspaper Advisory Outstanding Service Award Research and Scholarly Activity Undergraduate Research Council University Writing Committee Provost Appointments Search Committee</p> <p>COE Standing Committees</p> <p>College Curriculum College Personnel Scholarship, Awards and Merit Faculty Development Community</p> <p>COE Ad Hoc Committees</p> <p>Initial Programs Policies and Practices Advanced Programs Policies and Practices College Policies and Practices</p>
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	<p>Academic Committees</p> <p>Unit Personnel</p> <p>Program Coordination</p> <p>Participates regularly in unit and department meetings, governance, curriculum, program approval, accreditation leadership, and Convocation and/or Commencement (Required)</p> <p>Contributes professional expertise or leadership to student groups, community groups, schools, businesses, service agencies, organizations or learned societies in education (Required)</p> <p>Serves as member on dissertation, thesis, or tenure review committee</p> <p>Other</p>
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Use the space on this page to provide a brief description, as needed, of the work you plan to undertake and the resources needed in order to complete the work.

1. Effective Teaching:

Resources needed:

2. Professional Achievement/Scholarship:

Resources needed:

3. Service:

Resources needed:

4. Area of Significant Focus:

Resources needed: