



proposal date: 4/3/2020

## GROUND TRANSPORTATION PROPOSAL

GO Alpine agrees to provide ground transportation under the following conditions:

PROJECT NAME: Transportation Support SERVICE TYPE: On-Demand Transport  
 FUNCTION DATE(S): TBD - as needed LOCATION(S): Routt County  
 YEAR: 2020 Total Passenger Count: TBD  
 PURCHASER: Routt County  
 CONTACT: Julie Kennedy  
 Phone: 970-870-5313 Email: [jkennedy@co.routt.co.us](mailto:jkennedy@co.routt.co.us)

DAILY RATE PER VEHICLE				
HOURS OF SERVICE	PU LOCATION	DROP LOCATION	PAX/VEHICLE	COST:
4 HOUR MINIMUM	TBD by EOC	TBD by EOC	TRANSIT VAN	\$560.00
Mobilization Fee				\$150.00
Cleaning Fee				\$150.00
Additional hours beyond minimum will be charged at \$140/hr.				
Hours to be set by EOC. Pickup and drop locations are based on unique request.				
SUBTOTAL:				\$860.00
TOTAL DAYS CONTRACTED: TBD				
RETAINER: \$1,250.00				
TRANSPORTATION AGREEMENT TOTAL: TBD				

- ♦ **Scope of Work:** This quote represents on-demand transportation support as needed by Routt County EOC. GO Alpine will provide sanitary vehicles and healthy drivers to assist with the transportation requests of the EOC. Requests include but are not limited to: transport of goods/materials/prescriptions/food and/or transport of passengers.
- ♦ **Safety SOP:** A strict safety minded SOP has been implemented to ensure the protection of GO Alpine employees as well as those they may come in contact with thru this scope of work. The SOP is attached to this proposal as Exhibit A.
- ♦ **Cancellation Fee:** In the event the EOC wishes to cancel service written notice must be provided 3 hours in advance of the start time. If notice is not given 3 hours before start time a \$250 cancellation fee will be applied.
- ♦ **Rate:** The price includes all driver expenses, deadhead miles, and scheduled drive time for one vehicle. Additional vehicles may be requested. Vehicle will be inspected and cleaned before assignment and after returning. Purchaser will be responsible for the repair and replacement of any damage incurred to the vehicle by the passengers during the trip.
- ♦ **Retainer:** The retained amount is non-refundable and will allow for Go Alpine to procure goods and materials needed for service, provide training and develop systems for seamless mobilization when needed.
- ♦ Go Alpine cannot guarantee the use of specific vehicles for your reservation and has the right to substitute vehicles at its discretion.
- ♦ There will be an additional fee if any vehicle requires extensive cleaning.
- ♦ The estimate provided will expire seven (7) days after it is issued. The services outlined are not considered contracted or confirmed until the estimate and contract are fully executed.

I acknowledge I have read and accept the terms of the above ground transportation agreement:

GO Alpine

Authorized Purchaser Representative

Date

Date



## Exhibit A

### Routt County EOC Support Transport: Safety SOP

#### SOP for Drivers

The safety of our drivers and the public at large is critically important to our operation at this given time. We have implemented steps to not only address the health and safety of our drivers but our vehicles too.

1. All drivers are screened for symptoms and/or fever with a thermometer before their shift using the questionnaire created. This is documented daily by a supervisor. Questionnaire is on second page of SOP.
2. Vehicles will be cleaned and disinfected after each assignment. Special attention will be paid to touch points and hard surfaces. Each vehicle will be equipped with cleaning supplies to aid in our frequent sanitizing efforts.
3. Employees will be encouraged to be mindful of their own personal hygiene as well. Efforts include but are not limited to frequent hand washing with soap and water for at least 20 seconds and proper use of PPE.
4. Personal protective equipment is distributed to drivers each day. PPE includes masks, gloves and hand sanitizer. These items are also available for passengers throughout the shift.
5. A dividing structure is put in place to separate the driver and passenger; vehicle selections will allow for the proper distancing between drivers and riders.
6. Coolers are available in the vehicles to transport prescriptions and/or food.
7. Each driver will be assigned their own unique vehicle to reduce the risk of exposure.

		<b>Prevent COVID-19</b>				
Driver Name:				Supervisor:		
Date / Time:						
1.)	Has this individual washed their hands or used alcohol-based hand rub (ABHR) at entry?					
		Yes				
		No-please ask them to do so				
2.)	Ask the individual if they have any of the following respiratory symptoms:					
		Fever				
		Sore throat				
		Cough				
		New shortness of breath				
		Record temp				
Clear to Drive:				Sent Home for Monitoring:		