

## HONORS COLLEGE INTERNSHIP CONTRACT

*This is an official contract with the Honors College at Kent State University for the purpose of receiving 3 internal Honors hours for completing an internship of at least 150 hours. **You must submit your contract by the last day of classes for the semester in which you completed the internship.***

### ELIGIBILITY AND REQUIREMENTS

- Honors hours will be granted for internships completed in spring 2018 and later.
- The Honors College will accept a completed internship approval document from your academic department in lieu of this contract.
- You must have held membership in the Honors College for at least 1 semester prior to the internship and have completed at least 1 all-honors class.
- You may earn 3 total honors hours for 1 internship in 1 semester during your time as a member of the Honors College.
- If you are studying away/abroad during the same semester as the internship, you can earn 3 honors hours for studying away/abroad or 3 honors hours the internship – not 6 honors hours for both.

***By signing below, the student and supervisor agree to an internship of at least 150 hours. The internship must be comprised entirely of tasks related to the student's academic program. The Honors College will follow up at the end of the semester to ensure that the internship was completed to expectations.***

### STUDENT INFORMATION

### SUPERVISOR INFORMATION

|                  |              |           |              |
|------------------|--------------|-----------|--------------|
| NAME             |              | NAME      |              |
| KENT STATE ID    | MAJOR(S)     | TITLE     |              |
| KENT STATE EMAIL | PHONE NUMBER | EMAIL     | PHONE NUMBER |
| SIGNATURE        | DATE         | SIGNATURE | DATE         |

### INTERNSHIP INFORMATION

|  |                 |
|--|-----------------|
| SEMESTER (Fall, Spring, Summer) AND YEAR | INTERN TITLE    |
| COMPANY NAME                             | COMPANY WEBSITE |
| COMPANY ADDRESS                          |                 |

### DESCRIPTION OF INTERNSHIP (250 WORDS MINIMUM)

*Please attach a description of your internship to this form. Be sure to include the tasks you will be working on and how this internship contributes to your academic and/or career goals.*

### APPROVAL (HONORS COLLEGE USE ONLY)

|                |      |                      |      |
|----------------|------|----------------------|------|
| HONORS ADVISOR | DATE | DEAN, HONORS COLLEGE | DATE |
|----------------|------|----------------------|------|