

<b>NOTICE OF INTENT TO VACATE</b>
-----------------------------------

***NOTE: All moves are subject to LRCHA approval. Completing this form does not constitute approval.***

Move-out date (30 Day Notice): \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**Tenant to complete:**

**Yes      No**

\_\_\_\_\_ Are you in your first year lease? If yes, written release from Owner is required. If  
\_\_\_\_\_ no written release from Owner, you are ineligible to move.

\_\_\_\_\_ Have you been issued a voucher in the past 12 months? If yes, you are ineligible  
\_\_\_\_\_ to move.

\_\_\_\_\_ Are you going to be porting your voucher to another County or State?

\_\_\_\_\_ Are you under a repayment agreement with Little River County Housing  
\_\_\_\_\_ Authority?

\_\_\_\_\_ Are you under eviction?

\_\_\_\_\_  
**Tenant Signature**

\_\_\_\_\_  
**Date**

**Owner to complete:**

**Yes      No**

\_\_\_\_\_ Does the Tenant owe any back balance for rent?

\_\_\_\_\_ Does the Tenant owe any balance for damage to the property?

\_\_\_\_\_ Does the Tenant owe any balance on utilities?

\_\_\_\_\_ Has the Tenant violated the lease or any policies or provisions? If you, please  
explain: \_\_\_\_\_

If the family corrects all violations noted above, the family may obtain a new Notice of Intent to Vacate form for review and completion. By signing below, Owner certifies that responses are true and accurate.

\_\_\_\_\_  
**Owner Printed Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner Signature**

**Signatures are required by both Tenant and Owner prior to submitting to the LRCHA**