

PVT Program/Event/Fundraising Activity Proposal Form

Please use this form to submit PVT programs/events to your Staff Liaison or Division Volunteer Manager. They will use the information to coordinate necessary Park Authority approvals. Feel free to attach additional sheets and/or materials to clarify your program/event plan.

Project Name:	
Date and time:	
Description of program, event, or fundraising activity:	
If the program is educational what content is being delivered?	
Intended Audience: Are minors (under 18) involved?	
Marketing venues:	
Pre-Registration required?	
Fee?	
Program Location:	
Safety Hazards and Protocols:	
Resources Needed:	
PVT Contact: Name Phone number Email	

For FCPA Only: Project approved? YES NO Date of approval: