

# Public Art Donation & Loan Proposal Form



The City of Davis is committed to building a collection of high quality public art for the enjoyment of citizens and visitors. In addition to artworks commissioned through the Arts & Cultural Affairs Program, the City of Davis will consider donations/loans of public artworks. All artwork donated to the City of Davis must be approved through the official donation policy according to the Public Art Guidelines.

Please complete this form if you would like your donation to be considered for inclusion in the City of Davis public art collection. Please contact City of Davis Arts & Cultural Affairs Program staff at 530-757-5640 or [rhartsough@cityofdavis.org](mailto:rhartsough@cityofdavis.org) if you have any questions about this form or the arts program. All donations are subject to approval by the Civic Arts Commission and City Council.

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## Step 1: General Information

Date:

Donor Name:

Contact Person:

Address:

City:

State:

Zip:

Phone:

Email:

## ARTWORK INFORMATION

Artist:

Title of Artwork:

Media:

Dimensions:

Date of Artwork:

Estimated Value of Artwork:

**Do you have a preferred/suggested location for the artwork? If so, please list below, and include the name of the facility and/or street address:**

## Step 2: Support Materials

The following support materials will provide the Civic Arts Commission with additional information and details to make their decision. Please provide as much of the following information as possible:

1. **Brief Description of the Proposed Donation** (not to exceed 2 typed pages)

**Background / History of the Artwork**

**Significance of the Artwork to the City of Davis**

**Site Preparation / Installation Requirements**

**Current Condition of Artwork**

2. **Project Budget**

The acquisition of donated artwork requires the City of Davis to designate significant funds toward the installation and long-term maintenance of the piece. Does the donor wish to contribute funds or in-kind support dedicated to a maintenance endowment for the installation, care and preservation of the artwork?

3. **Artwork Documentation**

Please include photographs (or drawings / maquettes if applicable) of the artwork

I understand that all proposed works of art submitted for consideration of donation or loan are subject to review and approval by the Civic Arts Commission and City Council in accordance with the City's Artwork Donation Policy.

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Signature of Donor

## Step 3: Submit Your Proposal

Proposals may be submitted via email or postal mail to the following address:

### MAILING ADDRESS:

City of Davis  
Arts & Cultural Affairs  
23 Russell Boulevard  
Davis, CA 95616

**EMAIL:** [rhartsough@cityofdavis.org](mailto:rhartsough@cityofdavis.org)

**PHONE:** 530-757-5640