### **Contractor Quotation Agreement**

**[Your Company Name]  
[Your Company Address]  
Email:** [Your Email] | **Phone:** [Your Phone Number]

**Date:** [Insert Date]  
**Quotation No:** [Insert Quotation Number]

**1. Party Details**

**Contractor:**Company Name: [Contractor Name]  
Address: [Contractor Address]  
Contact Person: [Contact Name]  
Email: [Contractor Email]  
Phone: [Contractor Phone]

**Client:**Company Name: [Client Name]  
Address: [Client Address]  
Contact Person: [Contact Name]  
Email: [Client Email]  
Phone: [Client Phone]

**2. Scope of Work**

* **Project Description:** [Brief overview of the project]
* **Location:** [Insert Location]

**3. Quotation Details**

| **Item No** | **Description** | **Amount** |
| --- | --- | --- |
| 1 | Labor Cost | [Amount] |
| 2 | Materials Cost | [Amount] |
| 3 | Equipment Cost | [Amount] |

**Total Amount:** [Insert Total Amount]

### **4. Payment Terms**

* **Payment Method:** [Bank Transfer, Cash, etc.]
* **Payment Schedule:** [Deposit 50%, 50% upon completion]

### **5. Terms and Conditions**

1. **Project Delay:** Penalty for delays is [X].
2. **Warranty:** [Specify warranty period].