

# Edwardsville CUSD 7 Remote Learning Plan

Updated April 3, 2020



## Introduction

The Edwardsville School District's Remote Learning Plan is being implemented due to mandated school closure. The purpose of this plan is to provide students with resources to support continuous learning outside of the school. The content of remote learning is aligned to state standards which are relevant and appropriate for each student. Consistent and ongoing communication between school and home is a critical focus of the plan.

## Plan for Remote Instructional Days

Beginning on April 14<sup>th</sup>, Remote Learning will take place on Monday through Thursdays each week as long as there is mandated school closure. Fridays during the month of April will be used for Planning Days for teachers to prepare lessons, grade assignments, and complete professional development. No new lessons will be given on Planning Days. Currently, we have scheduled Planning Days on April 3<sup>rd</sup>, April 17<sup>th</sup>, April 24<sup>th</sup>, and May 1<sup>st</sup>. These dates will be updated if school closure is extended through the remainder of the school year.

Teachers will be available to students and parents via email on each day of Remote Learning between 8 AM and 1 PM. The program will follow the recommended guidelines of school work per day for each student based on grade level. The recommended learning times for students by grade level are as follows:

Grade Level	Minimum	Maximum	Recommended Length of Sustained Attention
PreK	20 minutes/day	60 minutes/day	3-5 minutes
K	30 minutes/ day	90 minutes/day	3-5 minutes
1-2	45 minutes/day	90 minutes/day	5-10 minutes
3-5	60 minutes/day	120 minutes/day	10-15 minutes
6-8	Class: 15 minutes/day Total: 90 minutes/day	Class: 30 minutes/day Total: 180 minutes/day	1 subject area or class
9-12	Class: 20 minutes/day Total: 120 minutes/day	Class: 45 minutes/day Total: 270 minutes/day	1 subject area or class

## **School/Home Connection**

Communication between the teacher and students/parents is the key component to success for Remote Learning. Teachers will continue to communicate via the same online/electronic methods as has been the case for the first three weeks of e-Learning.

Parents may request paper packets of materials for Remote Learning from their building principal. Building principals will provide times when schools will be open for packet pickup and drop-off.

Most questions can be answered by emailing the classroom teachers on all Remote Learning Days between 8 AM and 1 PM. School-level questions are most quickly answered by emailing the building principal. Parents with other questions can call the District 7 central office at 656-1182 on all Remote Learning Days between the hours of 9 AM and 12 PM.

## **Content Selection**

Knowing that it is not possible to cover all concepts, teams of teachers at all levels have outlined the most important standards and learning targets during Remote Learning. Because it is understood that students will likely need additional review and re-teaching upon returning to traditional school, we will begin developing a plan to teach and re-teach certain standards and skills upon the conclusion of school closure.

## **Lesson Plans/Outlines for the Week**

An outline of lesson plans and assignments for the week for each grade level or content area will be made available to students and parents each Friday by 3:00 PM. This outline will contain the assignments for the upcoming week including due dates, the location of any supporting documents, and any other information the student and parent will need.

## Grading

It is our goal that students continue to learn during school closure. The Illinois State Board of Education established a “do no harm” policy regarding a student’s grade beginning with the start of school closure on March 17, 2020. Therefore, the following procedures will be followed:

### Grading for Grades K-8th

Grading at the elementary and middle school level should focus on the continuation or review of learning and is meant only as a means to provide feedback to students and parents.

If school closure extends through the remainder of the year, kindergarten through 8<sup>th</sup> grade students **will not** receive traditional letter grades for the 4<sup>th</sup> quarter. Instead, all students will receive a “pass” or “incomplete”. We understand that students learning remotely at this age could struggle for a variety of reasons, so an “incomplete” is defined as a lack of engagement in the material or a lack of effort on the part of the student. Students who struggle with accuracy of assignments will still “pass” as long as they engage and turn in assignments. We encourage teachers to provide feedback to students on assigned work. This feedback could be in the form of a “grade” or a “percentage” depending on grade level, but all 4<sup>th</sup> quarter grades will be “pass” or “incomplete”.

Students who receive an “incomplete” will complete a transition plan following school closure before the start of next school year. Details for the transition plan may be individualized to help students review the necessary skills to be successful upon returning to school.

### Grading for Grades 9-12 (High School)

At the end of the school closure period, a traditional letter grade structure will be used for high school students for the 4<sup>th</sup> quarter/2<sup>nd</sup> semester final grades. Final grades will be determined as follows:

- a. The semester grade of high school students who are **engaged** with their learning must be **at least the same grade as they earned in 3rd quarter**. Additionally, with teacher discretion, students could possibly improve their semester grade from the 3rd quarter grade based on the level of engagement they have with their learning from the 4th quarter. There will be no final exams given for the second semester if closure extends to the end of the school year.
- b. Teachers will have the autonomy to determine the 4th quarter and 2nd semester grade based upon whether the student has stayed engaged/participated with

Remote Learning activities during the 4th quarter as evidenced by assignment completion and participation.

- c. The final 2nd semester grade, using the 3rd quarter as a starting point, must be maintained or improved and cannot decrease as long as students are engaged as evidenced by assignment completion.
  - i. Students who have followed the instructions of their teachers by staying engaged and completing assigned work will be given a 4<sup>th</sup> quarter and 2<sup>nd</sup> semester grade on their report card.
  - ii. Students who do not follow the instructions of their teachers and do not show engagement will have an “incomplete” marked for the 2<sup>nd</sup> semester grade and will need to complete a transition plan following school closure. The transition plan will provide students one additional opportunity to engage in either a face-to-face setting with a teacher or in a virtual online setting. Details for the transition plan will be individualized based on many factors and will be differentiated for each student who requires one. If students do not engage and complete the transition plan, they will not earn credit for the course and will need to take the course again the following year.

## **Special Education and Related Services**

All Edwardsville School District decisions regarding the remote learning and related services for students with disabilities will be in compliance with the U.S. Department of Education. This includes, but is not limited to, the following guidelines:

- IEP’s will remain in place and will be used to direct students’ remote learning. Team meetings will be commenced as needed.
- Focus on instruction will be individualized and based on the student’s IEP goals, modifications and accommodations.
- Communication between special education teachers, general education teachers, case managers, staff and related service providers will be ongoing to support student accessibility and in meeting IEP goals.

For additional information or questions regarding special education and related services during remote learning, please email your child’s case manager.