

CLEVELAND STATE UNIVERSITY



Leadership Statement

Dean

College of Graduate Studies



Leadership Statement

The Opportunity

Cleveland State University invites applications and nominations for the position of Dean of the College of Graduate Studies. Reporting to the Provost, the Dean will be the chief academic and administrative officer of the College. The Dean will have primary responsibility for overseeing the 150 graduate programs at the university, reviewing and assessing these programs, and marketing and promoting their quality. The Dean also administers a \$9 million budget for graduate assistantships and directs resources and support for graduate students.

The College

Authorized by the Ohio Board of Regents, Cleveland State University began to offer graduate programs in fall of 1967. In October of 1968, the Cleveland State University Board of Trustees created the College of Graduate Studies to facilitate the operation of graduate degree programs and to assist in the development of new programs. Today the College of Graduate Studies is home to the largest graduate and professional programs in Northeast Ohio offering more than 150 graduate and professional programs to over 4,500 graduate students. The College consists of seven staff members, the Graduate College Dean and the Graduate College Associate Dean.

The mission of the College of Graduate Studies is to provide service and support to graduate students, faculty, and academic programs that promote high quality and diverse advanced study opportunities for the betterment of Cleveland State University, the citizens of the State of Ohio, and the world.

The Dean of the College of Graduate Studies, in collaboration with the elected faculty members of the University Graduate Council, reviews all graduate programs, provides leadership in the development of new graduate offerings and monitors standards for graduate student admission and graduation.

The University

Founded in 1964, Cleveland State University is a public research institution that provides a dynamic setting for engaged learning. With an enrollment of 17,500 students in eight academic colleges and more than 150 academic programs, CSU provides a hands-on learning environment that connects faculty and students, ideas and real-world experience. With more than \$500 million in new construction and building renovations on its downtown Cleveland Campus, Cleveland State is a 21st century urban university for students of today and tomorrow.

The greater Cleveland area, which is in the midst of a renaissance, offers an outstanding quality of life, combining cultural and other amenities of a large city with a wide range of attractive communities in which to live.

Detailed Position Description

The new Dean will lead 150 diverse graduate and professional programs that serve over 4,500 students. The Dean will have a comprehensive understanding of the graduate education landscape along with unquestioned integrity and exemplary interpersonal and communication skills. The college seeks a proven leader who has meaningful administrative experience and credentials that merit tenure.



Minimum Qualifications

- A PhD or terminal degree in field
- Administrative experience

Preferred Qualifications

- Significant academic administrative experience
- A record of commitment to and advocacy for growing graduate enrollment
- A proven record of success in fundraising, including grants, funded research, scholarships, and endowments
- Strong record of scholarship commensurate with experience
- Graduate teaching, advising and research supervision experience
- A record of supporting faculty research
- A record of promoting and sustaining diversity in an institutional setting; and
- A demonstrated commitment to the values of academic freedom and shared governance.

The appointment will be effective **July 1, 2017**. Please visit <https://www.csuohio.edu/graduate-studies/college-graduate-studies> for more information about the College, Cleveland State University, and the surrounding community. Applicants must send a *curriculum vitae* and letter of interest to:

R. William Funk & Associates
2911 Turtle Creek Boulevard, Suite 300
Dallas, Texas 75219
Fax: 214/523-9067
krisha.creal@rwilliamfunk.com

All applications and nominations will be held in the strictest of confidence. Review of applications will begin immediately, and continue until the position is filled.

Hiring is contingent on maintaining existing levels of funding from the state of Ohio. Offer of employment is contingent on satisfactory completion of the University's verification of credentials and other information required by law and/or University policies or practices, including but not limited to a criminal background check.

It is the policy of Cleveland State University to provide equal opportunity to all qualified applicants and employees without regard to race, color, religion, sex, sexual orientation, gender identity and/or expression, national origin, age, protected veteran, disabled status, or genetic information.

