

Ice House Theater Play Production Proposal produced through the Morgan Arts Council

SUBMISSIONS & DEADLINE

All proposals for play productions are welcome for consideration at any time by directors. (**Writers** may submit scripts for consideration as well, although an interested director must embrace your project and come forward to the committee. See ORIGINAL SCRIPTS below.) Your proposal will be considered for one of the four planned productions that make up the regular Ice House *Theater Project* season, or for an Ice House *Spotlight Production*. Play selection for Theater Project productions will be made each April for the subsequent season. **Please submit this form no later than January 31, 2007.** Play selection for Spotlight Productions is usually made quarterly, and this form can be submitted for those at any time.

The Theater Committee will review all proposals after the date above and make selections for both kinds of productions. The theater season begins after July 1 and ends June 30 with the fiscal year.

SELECTION METHOD

Theater Project: The Committee will hold a special meeting in March where all proposals will be reviewed for consideration. **All submitters (directors) are invited and strongly urged to attend and present their vision of their proposed production(s).** Selection of productions will be made based on plays that together make up a cohesive theater season, and *not* on a first-come, first-served basis.

Spotlight Productions: The Committee will review proposals quarterly (SEPT, DEC, MAR, JUNE), or on an as-needed basis. Selection will be based on many factors, including timing, funding and other factors.

Submission of a proposal does not guarantee acceptance for production.

THEATER PROJECT SEASON REQUIREMENTS

The Committee strives to provide shows that together make up a well rounded, versatile season to address a variety of audience tastes. Assessment includes, but is not limited to, the fact that we always like to have a mixture of productions geared toward family entertainment (musicals and large cast plays that include children, teen and/or adult roles, for example), and others that are for more adult audiences (smaller cast shows, possibly labeled as “for mature audiences” are examples).

Theater Project Season Slots

The standard performance schedule includes nine performances spanning two weekends: Friday – Sunday on the first weekend, and Thursday through Sunday for the second weekend. Two performances are held on Saturdays.

- **Fall** – Performances in September or October (Rehearsals begin in July or August)
- **Winter** – Performances 1st two weekends in December (Rehearsals begin in October)
- **Spring** – Performances in March or April (Rehearsals begin in January or February)
- **Summer** – Performances in June (Rehearsals begin in April)

SPOTLIGHT PRODUCTION REQUIREMENTS

There are many variables in any given season, and the Committee recognizes that there may be room for generally smaller scale productions in the calendar. For instance, someone might have a show that can rehearse elsewhere and be readied relatively quickly for production. Or there might be an occasion when, due to scheduling or some other circumstance, there is an opening in the theater season that allows for another production. Examples might include one-person shows, staged readings, small-cast shows, etc. Number of performances will vary depending on circumstances.

Theater Project productions always take precedence in scheduling and have priority over Spotlight shows.

ORIGINAL SCRIPTS

The prerequisite for an original script to be considered within a season is a staged reading as a Spotlight Production. The Committee will work with you to schedule a staged reading, which is intended to give the playwright perspective on the work, and give the Committee a chance to evaluate production worthiness. Mounting of a staged reading does not guarantee acceptance as a Theater Project production in any future season.

Complete the other side of this form and mail to MAC Theater Committee, P.O. Box 248, Berkeley Springs, WV 25411

Director(s) _____ Contact Number(s) _____

Production Title _____

Musical? Yes No

Description (Attach separate sheet if needed. Write neatly or type.)

Please include

- Plot outline
- Character breakdown – Number of
 - male & female principal characters (age range)
 - male & female supporting characters (age range)
 - male & female extras (age range)
- What makes this an interesting addition to the season? Include your vision of the production, including set and costume thoughts.

Production Type (Check One – see other side for descriptions)

- Ice House Theater Project Production
- Spotlight Production

Proposed Season Slot (Check any that apply)

Preferred: Fall
 Winter Year _____
 Spring
 Summer
 Spotlight

Alternate: Fall
 Winter Year _____
 Spring
 Summer

Comments:

Identify Your Production Staff (Required)

- _____ Producer – Secures rights, makes sure production stays on schedule. Handbook provided.
- _____ Technical Director – Someone who can build or supervise building of set, and hang or supervise hanging and focusing of lights
- _____ Musical Director (if applicable)

You are required to bring the above production staff onboard along with or shortly after submitting your proposal. The Theater Committee can assist in securing these individuals if necessary.