

**Pricing Proposal Form
For Transportation and Storage of Voting Equipment
For Request for Proposal Dated August 16, 2019
For Elections to be Held in 2019 and 2020, with Options for 2021 and 2022
For the Suffolk County Board of Elections**

To: Anita S. Katz, Democratic Commissioner of Elections
Nick LaLota, Republican Commissioner of Elections
Suffolk County Board of Elections
PO Box 700
Yaphank, New York 11980

This Request for Proposal ("RFP") Transmittal Form, together with the following attachments, constitutes an RFP to transport voting machines, equipment and materials and to store and transship privacy booths.

1. Affidavit (signed and notarized)
2. Pricing Proposal Form (signed) to Transport Tabulators
3. Pricing Proposal Form (signed) to Transport BMDs
4. Pricing Proposal Form (signed) to Transport and Store Privacy Booths
5. Vehicles (signed)

Suffolk County Compliance Forms:

6. Disqualification of Non-Responsible Bidders LL-52 (signed)
7. Contractor's/Vendor's Public Disclosure Statement Form 22 (signed and notarized)
8. Statement of Non-Collusion in Bids or Proposals FTS Form (signed)
9. Lawful Hiring Form LHE-1
10. Lawful Hiring Form LHE-2 (signed and notarized)
11. Living Wage Form LW-1
12. Living Wage Form LW-38 (signed)
13. Union Organizing Certification Form LO1 (signed)

Suffolk County Local Laws, Rules and Regulations are available free of charge on the Suffolk County Legislature Website at <http://legis.suffolkcountyny.gov/> under the "Search the Laws of Suffolk County" tab.

The undersigned proposes to contract to transport voting machines in accordance with the terms and conditions set forth in the Model Agreement issued with the Request for Proposal and in accordance with the above listed documents. The undersigned acknowledges that the Commissioners of the Board of Elections reserve the right to verify all supporting documentation that the undersigned submits with this Bid Proposal. The Contractor's contract will be in the format set forth in Model Agreement, but will be subject to final contract negotiation.

The undersigned further acknowledges that the Commissioners reserve the right to amend this Bid. The Commissioners reserve the right to reject any or all of the Bid Proposals, or any parts thereof, submitted in response to this Request for Proposal, and reserve the right to waive formalities, if such action is deemed to be in the best interest of the Board of Elections. The Commissioners reserve the right to request additional information from any Bid Proposer. The Commissioners reserve the right to award negotiated contracts to one or more Bid Proposers.

Dated: _____

Legal Name of Person, Firm or Corporation

Authorized Signature

Print Name

Title

Telephone Number

Affidavit

State of New York)
County of Suffolk) : ss:

_____, being duly sworn, deposes and states as follows:

1. I make this affidavit in support of my proposal to the Board of Elections for the County of Suffolk in response to a Request for Proposal issued by the Board of Elections for the For Transportation and Storage of Voting Equipment.
2. I am an officer of _____ (hereinafter referred to as the Corporation) and in such capacity I have knowledge of all employees and consultants receiving compensation from the Corporation.

Based on my personal knowledge and in my capacity as an Officer of the Corporation, I swear, under penalties of perjury, that no one receiving compensation, of any kind, from the Corporation has been in service of the Board of Elections for the County of Suffolk within the last two years of the date of this affidavit.

Signature

Sworn to before me this
day of _____, 2019

Notary Public

Pricing Proposal Form to Transport Voting Machines (Tabulators)

Suffolk County Board of Elections - Request for Proposal Dated August 16, 2019

The quotes listed below by the Bidder will be included in an Agreement, if and when awarded and executed.

Price per Voting Machine (Tabulators):

		(Written in figures)	(Written in words)
Item # 1	Babylon	_____	_____
Item # 2	Islip	_____	_____
Item # 3	Huntington	_____	_____
Item # 4	Smithtown	_____	_____
Item # 5	Brookhaven	_____	_____
Item # 6	Southampton East Hampton	_____	_____
Item # 7	Riverhead Southold	_____	_____

Other Costs:

Item # 8	Price per folding table	_____	_____
Item # 9	Price per folding chair	_____	_____
Item # 10	Price per Privacy Booth	_____	_____

(Attach additional sheets if necessary)

Legal Name of Person, Firm or Corporation

Authorized Signature

Print Name

Title

Dated: _____

Pricing Proposal Form to Transport Ballot Marking Devices (BMDs)

Suffolk County Board of Elections – For Request for Proposal Dated August 16, 2019

The quotes listed below by the Bidder will be included in an Agreement, if and when awarded and executed.

Price per Ballot Marking Devices (BMDs):

		(Written in figures)	(Written in words)
Item # 1	Babylon	_____	_____
Item # 2	Islip	_____	_____
Item # 3	Huntington	_____	_____
Item # 4	Smithtown	_____	_____
Item # 5	Brookhaven	_____	_____
Item # 6	Southampton East Hampton	_____	_____
Item # 7	Riverhead Southold	_____	_____

(Attach additional sheets if necessary)

Legal Name of Person, Firm or Corporation

Authorized Signature Print Name

Title

Dated: _____

Pricing Proposal Form to Transport Voting Materials

Suffolk County Board of Elections – For Request for Proposal Dated August 16, 2019

The quote listed below by the Bidder will be included in an Agreement, if and when awarded and executed.

Voting Materials (suitcases and rolling canvass bags) are to be transported following the close of polls for each election from up to 14 designated locations in Suffolk County to the Board of Elections in Yaphank.

Up to 14 trucks may be required to be utilized for an election.

Hourly rate:

This rate shall include 1 truck and a minimum of 2 workers: _____

**Pricing Proposal Form
For Storage of Privacy Booths and
Temporary Storage on a month to month basis**

Suffolk County Board of Elections – For Request for Proposal Dated August 16, 2019

The quotes listed below by the Bidder will be included in an Agreement, if and when awarded and executed.

		(Written in figures)	(Written in words)
Item # 11	Storage of 4,000 Privacy Booths per month Price Includes transshipment of Booths to and from the Board of Elections for Election Events in which those booths are used	_____	_____
Item # 12	Storage of an additional 1,000 Privacy Booths, Per month	_____	_____

The Board contemplates using up to 2,000 square feet of well-lit, hard surfaced storage space for the storage, overhaul and repair of Privacy Booths and preparation of same for Election Events. No charges will be assessed for the movement of Privacy Booths stored by the vendor to such area.

Item # 13	Monthly storage per 1,000 square feet	_____	_____
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State fee on a month-to-month basis

(Attach additional sheets if necessary)

Legal Name of Person, Firm or Corporation

Authorized Signature Print Name

Title

Dated: _____

Vehicles
For Request for Proposal Dated August 16, 2019
To Move Voting Machines for the Suffolk County Board of Elections

The following list of vehicles to be used by the Contractor will be included in an Agreement, if and when awarded and executed.

<u>Year</u>	<u>Make</u>	<u>Capacity</u>	<u>Owned</u>	<u>Rented</u>	<u>Has Air Ride With Lift Gates</u>
1.				Yes	
2.				Yes	
3.				Yes	
4.				Yes	
5.				Yes	
6.				Yes	
7.				Yes	
8.				Yes	
9.				Yes	
10.				Yes	

(Attach additional sheets if necessary)

Legal Name of Person, Firm or Corporation

Authorized Signature

Print Name

Title