



The Ritenour School District expects to conduct its courses both in virtual and in-person formats for at least the 2020-2021 school year. This Virtual Learning Contract sets out the standards and expectations that will be in place for virtual learning.

Most students/parents will have the option of having the student attend either virtually or in person. However, in order to plan the logistics and staffing of both options, and to maintain appropriate class sizes in both environments, the choice to attend either virtually or in person must be made as to each student on a full semester basis. In other words, those students who have been enrolled in the virtual academy must remain in the virtual academy through the end of the first semester, and students who have been enrolled to attend in person will be expected to do so through the end of the first semester. Choice will continue to be made on a full semester-by-semester basis.

Student Expectations

- Students will be expected to engage in virtual courses either by participating in the course “live” (synchronous) or by viewing content and engaging with educators and peers at a later time (asynchronous).
- Students will not be “held harmless” in academics while learning in the virtual environment. Student grades earned in the virtual environment will be added to transcripts and become a part of the permanent record.
- In order to enroll in courses virtually, students must have the necessary computer and technical skills necessary to succeed. Students must also have the ability to stay engaged in the virtual course. By choosing the virtual option, the student/parent is assuring Ritenour that the student does have such necessary technical skills and the ability to stay engaged.
- Students’ participation in the virtual courses is essential to their success. Students will be expected to participate actively in their courses, and to complete course requirements within the time allotted for each course.
- Students must use the technological devices supplied by Ritenour to participate in virtual courses.
- Students in the virtual program will be required to take all Grade Level Assessments and End of Course Examinations as required by state law and District policy. The Grade Level Assessments and End of Course Examinations will be completed on Ritenour School District campuses, and administered by Ritenour staff.

Parent/Guardian Expectations

All parents who have students enrolled in virtual learning will be expected to support both the student and Ritenour staff by doing the following:

- Ensure that the student has the necessary equipment, internet access/bandwidth, etc., needed to participate in virtual learning.
- Ensuring the student does not attempt to access inappropriate content nor engage in cyberbullying.
- Ensure that the student has sufficient time in his/her schedule each day to do the course work and that such scheduled time will be a priority for the student.

Continued ►

Parent/Guardian Expectations (Continued)

- Encourage the student to ask questions, to participate in class discussions, and to ask for help when the student is stuck or frustrated.
- Making sure that the work turned in by the student is the student's own work, and that it is not done by or aided by others.
- Keep track of all course deadlines, pacing guides, and other expectations.
- Communicate with the virtual instructor about the student's progress as needed.

Teacher Expectations

Teachers are expected to do the following:

- Set up, and follow, a daily schedule with times for connecting with students engaged in virtual courses.
- Record any videos so students who lack immediate access can access them later.
- Set up, post, and adhere to, daily virtual office hours to provide additional support for students.
- Provide appropriate support and feedback for students on a daily basis.
- Ensure district policy is adhered to at all times.
- Complete progress reports, report cards, etc., per the posted schedule for such reports.

By signing this contract, both the parent and the student agree that they understand the requirements set forth above; that they will meet the listed expectations; and that they understand that the student's success depends on their meeting the expectations. The parent and student also understand, and agree, that the student's enrollment in the virtual program will remain in place at least through the end of the first semester.

Student's Name (print): _____ Grade Level: _____

Student's Signature: _____ Date: _____

Parent/Guardian's Name (print): _____

Parent/Guardian's Signature: _____ Date: _____

Parent/Guardian's Email Address: _____

Parent/Guardian's Cell Phone Number: _____

Parent/Guardian's Full Address (Street Address, City, State, Zip Code): _____
