

VOLUNTEER CONTRACT & CODE OF CONDUCT

Volunteer agreement

As an American Islam Volunteer, I agree to adhere to this agreement at all times.

I agree to:

1. Be on time for my volunteer shift, and provide my supervisor with as much notice as possible if I am unable to attend a given shift;
2. Abide by all written policies and guidelines provided to me-relevant to my volunteer work;
3. Accept orientation and training in order to provide quality service; and not to use contacts made in my position for business or personal gain;
4. Accept supervision in the performance of my duties, and not represent myself as an agent of the organization or comment to the media press unless approved by my supervisor;
5. Perform all assigned tasks to the best of my ability,
6. Treat with courtesy each individual with whom I come into contact regardless of race, color, religion, age, gender, or national ancestry;
7. Obey all laws and regulations, including traffic laws while volunteering; and
8. Bring my best skills and abilities to my volunteer work.

Print Name _____

Signature: _____ Date: _____