F010-2 X Parish Covid-19 Employee/Volunteer Return to Work Form

In line with the Government's, 'Return to Work Safely Protocol', x Parish requires that all employees/volunteers complete this form before their return to the workplace. This form should be returned as soon as possible however, no later than 3 days before your return to your work/role.

Details

Employee/Volunteer Name: _____

Employee/Volunteer Role: _____

Manager Name: _____

Covid-19 Questions for Employees/Volunteers

1. Do you have symptoms of cough, fever, high temperature, sore throat, runny nose, breathlessness or, flu-like symptoms now or in the past 14 days? Yes/No

2. Have you been diagnosed with confirmed or suspected Covid-19 infection in the last 14 days? Yes/No

3. Are you a close contact of a person who is a confirmed or suspected case of Covid-19 in the past 14 days (i.e. less than 2m for more than 15 minutes accumulative in 1 day)? Yes/No

4. Have you been advised by a doctor to self-isolate at this time? Yes/No

5. Have you been advised by a doctor to cocoon at this time? Yes/No

If in response to any of the questions above, you have selected 'yes', you are advised to contact your Manager and seek medical advice prior to your return to the workplace/role.

Additional Notes for your Employer/Manager (if any)

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Confirmation and Acknowledgement

I hereby confirm that the above information is correct as of the date of signature, and I have answered all questions to the best of my knowledge and that failing to correctly answer the questions above, may place myself and my colleagues at risk. I will notify my manager as soon as possible if there is any change to my medical status as outlined above.

Signed: _____ Date:_____

Data Privacy Statement

The information on this form is gathered in accordance with the Governments "Return to Work Safety Protocol" concerning Covid 19. The information gathered is being processed under Article 6 (c) to comply with a legal obligation and Article 6 (d) to protect the vital interests of the data subjects. Your personal information is also being processed under Article 9 (b) to meet obligations in the field of employment and also Article 9 (i) for reasons of public interest in the area of public health. This information will only be accessed by those who are authorised to do so and will be retained for as long as is required to protect against threats to public health and/or to comply with legal obligations.