



Early Childhood Intervention Staff Self-Assessment

STAFF NAME: _____ DATE COMPLETED: _____

DISCIPLINE: _____ IF EIS, DATE ENTERED INTO THE EIS REGISTRY: _____

SUPERVISOR SIGNATURE: _____ REVIEW DATE: _____

- I have completed the Making It Work module
- I have completed the Family Centered Case Management module (Service Coordinators only)

*Complete modules specific to your discipline prior to completing the self-assessment.

Self-Assessment

Rate your knowledge on a scale of 1 – 5

5 = Very Knowledgeable (able to teach others); 4 = Knowledgeable; 3 = Some knowledge, occasional questions; 2 = Very basic knowledge, frequent questions; 1 = No knowledge of the topic

- ___ Local community resources for families with young children
- ___ Typical infant and toddler development (birth – 36 months)
- ___ Using a computer (accessing websites, email, web/email calendars, PowerPoint, Word, PDFs)
- ___ Knowledge about the Texas ECI Mission, Philosophy and Key Principles
- ___ IDEA Part C
- ___ Rules and procedures for the ECI Referral and Initial Contact process
- ___ Rules and procedures for the ECI Evaluation and Assessment process
- ___ Rules and procedures for the ECI IFSP process
- ___ Rules and procedures for ECI Service Delivery
- ___ Rules and procedures for ECI Case Management
- ___ Rules and procedures for ECI Transition
- ___ The Battelle Developmental Inventory
- ___ The Hawaii Early Learning Profile (HELP)
- ___ Determining Global Child Outcomes ratings
- ___ Knowledge of the family cost share system
- ___ Strategies to address speech development during daily activities
- ___ Strategies to address motor development during daily activities
- ___ Strategies to address cognitive development during daily activities
- ___ Strategies to address social-emotional development during daily activities
- ___ Strategies to address adaptive/self help development during daily activities
- ___ Establishing and building rapport with families

Rate yourself on a scale of 1 – 5

5 = Almost always true; 4 = Frequently true; 3 = Sometimes true; 2 = Seldom true; 1= Never true

- People would say I am an organized person
- I manage my time effectively & meet deadlines
- I manage conflict effectively
- I know when to ask for help
- I am flexible with people
- I am willing to ask for help
- People would say that I am respectful to others
- I am a good communicator
- I work well with people
- I work well in teams
- I maintain appropriate professional boundaries
- I can adjust to unexpected circumstances
- I am comfortable with change

Scenarios

Please think about the 2 scenarios and respond to the questions:

Changing Services Scenario

Description: You are the service provider who has been providing services for this child for approximately 5 months. Things seem to be progressing well, but during a regularly scheduled visit Mom suddenly says she wants another type of service provider to come regularly to work directly with her child. Mom thinks child is more delayed than team and wants this therapy to “fix” the child.

How are you feeling and/or what are you thinking?

How would you respond to the parent?

What are the most important steps in assisting this family?

What is the first thing you would do after leaving the visit?

Who might you ask for help?

Lack of Progress Scenario

Description: The ECI provider is working with a family and has established rapport but the child is not making progress.

How are you feeling and/or what are you thinking?

How would you respond to the parent?

What are the most important steps in assisting this family?

What is the first thing you would do after leaving the visit?

Who might you ask for help?

Short Answer/Essay Questions

1. You arrive at a planned home visit and the child is asleep. What would you do and what options do you see for your visit?
2. How will you involve families in a home visit? Describe 3 scenarios of family involvement at different levels.
3. What would you do if you knew a co-worker was not keeping appointments?