### **Construction Project Charter**

### **1. Project Title**

**[Construction Project Name]**

### **2. Project Overview**

The construction project involves the design, development, and construction of [insert project details]. The goal is to ensure timely completion, adherence to quality standards, and alignment with budget constraints.

### **3. Business Case**

The project addresses [insert reason for project initiation] and aims to deliver a [new building, bridge, road, etc.] to enhance [insert benefit, e.g., infrastructure, transportation, housing, etc.]

### **4. Objectives**

* Complete the construction of [insert structure] by [completion date].
* Stay within the allocated budget of [insert amount].
* Ensure compliance with safety and regulatory standards.

### **5. Scope**

**In Scope:** Construction of [describe the main deliverables]  
**Out of Scope:** Work or services not related to the construction of [describe out-of-scope areas]

### **6. Key Deliverables**

* Foundation and structural work
* Electrical and plumbing systems
* Interior finishing and inspection

### **7. Roles and Responsibilities**

| **Role** | **Name** | **Responsibilities** |
| --- | --- | --- |
| Project Manager | [Name] | Oversee construction operations |
| Site Supervisor | [Name] | Supervise on-site activities |
| Contractor | [Name] | Carry out the construction |
| Safety Officer | [Name] | Enforce safety standards |

### **8. Milestones and Timeline**

| **Milestone** | **Completion Date** |
| --- | --- |
| Project Kick-off | [Date] |
| Foundation Work | [Date] |
| Final Inspection | [Date] |

**9. Risks and Mitigation**

**Risks:**

* Delays due to weather or supply chain issues.
* Cost overruns due to unplanned expenses.

**Mitigation Strategies:**

* Build buffer time into the project schedule.
* Maintain contracts with multiple suppliers for flexibility.

**10. Signatures**

| **Name** | **Title** | **Signature** | **Date** |
| --- | --- | --- | --- |
| [Name] | Project Manager | [Signature] | [Date] |
| [Name] | Sponsor | [Signature] | [Date] |