



# DAILY SALES CALL REPORT

MADE FIRST CALL \_\_\_\_AM

MADE LAST CALL \_\_\_\_PM

certain to list all stops you made. If you were not able to meet  
with the decision maker, place X in appropriate box

Name				No.		Day		Date	
DAILY RESULTS				WEEKLY TOTALS			MONTHLY TOTALS		
# OF ORDERS	# OF MULTI-PRODUCT ORDERS	# OF NEW ACCOUNTS	TOTAL SALES FOR THE DAY	# OF ORDERS WRITTEN	# OF NEW ACCOUNTS	TOTAL WEEKLY SALES VOLUME	# OF ORDERS WRITTEN	# OF NEW ACCOUNTS	TOTAL MONTHLY SALES VOLUME
LIST ALL STOPS MADE				*X* IF UNABLE TO MEET BUYER	ORDER NUMBER	AMOUNT OF SALE	REMARKS		
FIRM						\$			
BUYER									
FIRM						\$			
BUYER									
FIRM						\$			
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FIRM						\$			
BUYER									

Beginning Mileag \_\_\_\_\_

Ending Mileage: \_\_\_\_\_

THIS REPORT MUST BE FAXED DAILY TO OUR  
OFFICE SALES ADMINISTRATOR BY 7PM