

LC Dining Services DELIVERY FORM

This form must be submitted To Deborah Brown, Office of Student Activities at least 3.5 weeks prior to event.
It is the group's responsibility to ensure all requests are submitted and finalized 3 weeks prior to event.

Event: _____ Day/Date: _____

Location: _____

Start Time: _____ End Time: _____ Estimated Count: _____

Guaranteed #s are due 3 business days before event – Cancellations must also be made 3 business days prior to event.

Name of Organization: _____

Person in charge: _____ Telephone: _____

Alternate Person in charge: _____ Telephone: _____

Account # _____ OR Pay by Check ☐ (Please check)

(Request will NOT be filled without an account number)

Taxes added to orders paid by check

ALL ITEMS COME WITH APPROPRIATE PAPER GOODS AND SERVING UTENSILS

****Minimum Delivery Order \$65.00*** All deliveries must take place before 8:00 p.m. *****

If delivered food is requested to stay at an event after 8 PM, the group needs to see Catering for instructions for disposing of food and cleaning up.

MENU: To Select Item(s) Please CIRCLE or HIGHLIGHT:

<u>Beverages</u>	<u>Price</u>	<u>Qty</u>	<u>Displays:</u>	<u>Price</u>	<u>Qty</u>
Punch: Island or Fruit			Diced Seasonal Fruit Display		
2.5 Gallon	\$28.00	_____	Small (serves up to 20)	\$26.00	_____
5 Gallon	\$41.00	_____	Medium (serves 20-45)	\$48.00	_____
Water			Large (serves 50-75)	\$72.00	_____
2.5 Gallon	\$8.00	_____	Cubed Cheese and Cracker Display		
5 Gallon	\$13.00	_____	Small (serves up to 20)	\$30.00	_____
Coffee (Regular or Decaf)			Medium (serves 20-45)	\$58.00	_____
2 Liters (Pump Pot)	\$12.00	_____	Large (serves 50-75)	\$83.00	_____
2.5 Gallon	\$32.00	_____	Artisan Cheese and Cracker Display		
5 Gallon	\$51.45	_____	Small (serves up to 20)	\$40.00	_____
Hot water with Tea / Chocolate / Cider			Medium (serves 20-45)	\$69.00	_____
2 Liters	\$10.00	_____	Large (serves 50-75)	\$112.00	_____
2.5 Gallon / 5 Gallon	\$23.00/ \$40.00	_____	Garden Vegetable Display with Ranch Dip		
Sodas (Each)	\$0.95	_____	Small (serves up to 20)	\$26.00	_____
Bottled Water (Each)	\$0.75	_____	Medium (serves 20-45)	\$48.00	_____
			Large (serves 50-75)	\$72.00	_____
<u>A La Carte-Cold Items</u>	<u>Price</u>	<u>Qty</u>	<u>A La Carte- Hot Items</u>	<u>Price</u>	<u>Qty</u>
Curried Chicken Salad Bites in Puff Pastry (50 pieces)	\$50.00	_____	Chicken Tenders (50 pieces)	\$104.00	_____
Walnut and Grape Chicken Salad in Phyllo (50 pieces)	\$50.00	_____	(Select One: Honey Mustard, BBQ, Ranch)		
Cherry Tomato and Cheddar Cube Picks (50 pieces)	\$50.00	_____	Cheese Quesadillas (50 pieces)	\$75.00	_____
Assorted Finger Sandwiches (50 pieces)	\$50.00	_____	(Select One: Salsa or Ranch)		
Select from Walnut and Grape Chicken Salad,			Soft Baked Pretzels (100 pieces)	\$100.00	_____
Boursin Cheese and Cucumber, Ham and Cheese			(Select One: Honey Mustard or Cheese Sauce)		
Pinwheels			Buffalo Wings (50 pieces)	\$104.00	_____
(One (1) option per 50 pieces)			(Select One: Blue Cheese or Ranch)		
Sweets			Boneless Buffalo Wings (50 pieces)	\$130.00	_____
Assorted Petit Fours (50 pieces)	\$45.00	_____	(Select One: Blue Cheese or Ranch)		
Marble Pound Cake (Approx 24 pieces)	\$20.00	_____	Assorted Petit Quiche (100 pieces)	\$76.00	_____
Sweet Street Dessert Bar (50 pieces)	\$48.00	_____	House Made Potato Chips		
Assorted Miniature Cheesecake (50 pieces)	\$65.00	_____	Serves up to 20:	\$16.00	_____
Rockslide Brownie (12 Bite-Size Pieces)	\$12.00	_____	Serves 20-45:	\$29.00	_____
Devonshire Brownie (12 Bite-Size Pieces)	\$15.00	_____	Serves 50-75	\$41.00	_____
Fresh Baked Cookie (per dozen)	\$9.00	_____	Meatballs (100 pieces)	\$35.00	_____
Pepperidge Farm Gourmet Cookie Assortment (30 pieces)	\$10.00	_____	Swedish, Sweet and Sour, or BBQ		
Cookout *Comes with Appropriate Condiments			Coconut Shrimp	\$92.00	_____
Cooked Hamburgers/ Buns	\$3.50 ea.	_____	with Orange Marmalade Sauce (130 pieces)		
Chicken Breast/ Buns	\$3.75 ea.	_____	Spinach and Artichoke Dip (Serves 50)	\$69.00	_____
Garden Burger/ Buns	\$3.50 ea.	_____	with Baguettes		
Hotdogs/Buns	\$2.25 ea.	_____	Cheese Puff with Dill (100 pieces)	\$80.00	_____
Baked Beans	\$0.75 per person	_____	Cheese Sticks with Marinara (50 pieces)	\$68.00	_____

If ordering for less than 25, please contact Catering at 8271 as some items may not be available

Other: Tablecloths (\$2.75 ea) _____ (need to be ordered at least 2 weeks in advance)

Set Up: (please include information on the reservation. A diagram is also required for any chair/table set-ups.)

Set Up forwarded to Media: _____ Trash Cans ordered from Physical Plant _____