

Name of group	<input type="text"/>		
Visit date	<input type="text"/>	Visit time	<input type="text"/>
Contact name	<input type="text"/>		
Phone number	<input type="text"/>		
Email address	<input type="text"/>		
Group size	<input type="text"/>		

**As a reminder, the Marian University Office of Undergraduate Admission does not accommodate groups larger than 70 students.**

Thank you for your interest in bringing your group to Marian University. To confirm your group visit, please read and return the agreement below. Your visit will not be confirmed, until we receive a signed copy of this agreement.

The undersigned agrees to the following terms:

1. Please arrive 10–15 minutes prior to your scheduled visit to allow group members to time to unload, go to the restroom, etc. If your group arrives later than the confirmed scheduled time, your campus tour and/or information session will be shortened. Groups that arrive more than 20 minutes late, may be asked to reschedule the visit.
2. Your group must have a chaperone with them at all times while on campus. Please ensure all chaperones are aware of the group visit agreement, as they are responsible for making sure students adhere to this policy. Marian requires a minimum of at least one chaperone for every 12 students in attendance.
3. Student use of electronic devices, such as phones, tablets, music players, is not permitted during the visit.
4. Group members must conduct themselves in a respectful manner toward each other, University staff, students, and property, as well as other campus visitors. Inappropriate comments or behavior will not be tolerated and will result in immediate termination of the visit.
5. Groups not complying with this agreement will not be eligible for future campus visits.

Please sign and date below indicating your acceptance of this agreement.

\_\_\_\_\_  
Group contact signature

\_\_\_\_\_  
Date

Please return completed form via email or fax to Matthew Cramer, Campus Guest Coordinator, via email at [campusvisit@marian.edu](mailto:campusvisit@marian.edu) or 317.955.6516.